

Dear RMC Students:

Here's what you need to know to use the RMC bookstore website:

1. The website is www.rmcbkstore.ca
2. You'll need to know what classes you are taking. The books for Fall Semester are available beginning now. The professors for some classes have not yet finalized the textbook. Those will be posted on the website as soon as possible. The textbook list is also posted on our website: www.rockymountaincollege.ca/media/pdf/Texbooks.pdf so you can see if there is a textbook for your course.
3. Search by class and order the books you need. Prices are listed as well as anticipated delivery time.
4. There is a charge for shipping. So, order all your books at once to minimize that charge.
5. The RMC Bookstore is run by a Canadian company called Nuskule inc. Nuskule is located in Montreal, QC and all orders are shipped from Montreal, QC. Prices are in Canadian dollars. The website uses SSL security to protect your private information and credit card details.
6. You are free to order from other stores, but you are responsible to make sure the book is the same edition as on our official textbook list. The rmcbkstore.ca website is selling the books the professors require and is working hard to make sure they have them in stock - based on the numbers we have given them.
7. When you first visit the store you'll need to create an account before you can order anything. You'll need to give them your name, address, email and phone number. If you choose not to set up an account you'll have to order by phone at 877-289-1151 between 9am and 5pm EST (i.e., 7am-3pm our time).
8. Payment is by Visa, Mastercard, COD, cheque and email money transfer. COD and cheque orders must be placed over the phone. If you pay by cheque your order will not ship until your cheque arrives in Montreal. Email Money Transfer is an option upon check out and is explained before the order is submitted. There is an email as well with instructions on how to proceed after the order is submitted. You must have access to online banking for Email Money Transfers.
9. Please note that any purchases made through the RMC Bookstore and paid for by credit card, will appear as "Nuskule.com inc" on your monthly credit card statement.
10. If you need to return a book, it must be in resalable condition and you'll have to use the "returns" button from your account. They will accept books up till the end of add/drop if you send an email to: sales@rmcbkstore.ca explaining the reason.
11. If you need help, there is a Help section on the website with FAQs and information on the various aspects of the system. You can also phone the toll-free number.