

Rocky Mountain College.ca

2025-2026  
ACADEMIC CATALOGUE

[www.rockymountaincollege.ca](http://www.rockymountaincollege.ca)



# Rocky Mountain College

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[www.rockymountaincollege.ca](http://www.rockymountaincollege.ca)

| Department        | Extension | Email  |
|-------------------|-----------|--|
| Enrolment         | ext. 101  | <a href="mailto:enrolment@rockymountaincollege.ca">enrolment@rockymountaincollege.ca</a> |
| Registrar/Finance | ext. 102  | <a href="mailto:registrar@rockymountaincollege.ca">registrar@rockymountaincollege.ca</a> |

## MISSION STATEMENT

*As an accredited institution of Christian higher education, RMC's mission is to provide quality Christian learning that results in changed lives.*

# ACADEMIC CATALOGUE 2025–2026

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### The Rocky Mountain College Academic Catalogue

This catalogue sets forth at the time of its publication the intention of the College with respect to all matters contained herein. The College reserves the right without prior notice to deviate from what appears in the catalogue, either in order to serve the best interests of students or the College or because of circumstances or occurrences beyond the College’s reasonable control. The College expressly denies responsibility or liability to any person who may suffer loss or who may be otherwise adversely affected by such change. The College does not discriminate on the basis of race, colour, sex, national and ethnic origin or physical disability in the administration of any of its programs or activities.

## MISSION STATEMENT

*As an accredited institution of Christian higher education, RMC's mission is to provide quality Christian learning that results in changed lives.*

## RMC VALUES

As an institution of Christian higher education, RMC's primary value is helping others find that meaningful life offered by Jesus (John 10:10). This primary value causes RMC to be energized by both a personal and professional commitment to an education that is grounded in:

- the biblical world view.
- the church as the body of Christ.
- the disciple-making mandate of the church.
- the development of strong leaders as a critical element in creating disciple-making churches.
- the pursuit of partnerships with ministries locally and globally.
- the engagement of students in sound educational practices which enable them to live effectively in the 21st century.
- the engagement of students in life-changing ministry while being grounded in biblical character and faith.
- the integration of knowledge, personal Christian development, and application to real life.
- the delivery of quality Christian learning to anyone, anywhere, anytime.
- the integration of mentoring and coaching in student lives as they study

## DOCTRINAL STATEMENT

Rocky Mountain College is positioned within the historic mainstream evangelical community, as represented by this Doctrinal Statement:

### The Godhead

There is one God, eternally existent and equal in three persons — Father, Son, and Holy Spirit.

### Jesus Christ

Jesus Christ came incarnate, was born of a virgin, and was resurrected bodily from the dead.

### The Holy Spirit

The Holy Spirit convicts and reproves the world of sin, sanctifies and indwells the believer, instills the believer with stability and power, and leads into all truth.

### Scripture

Scripture, both Old and New Testaments, is, in the original manuscripts, divinely inspired, infallible, and the supremely authoritative Word of God.

### Salvation

Salvation is the work of Jesus Christ whereby, following the response of our faith and repentance, we are forgiven and experience newness of life in Christ Jesus, receive the Spirit of adoption and are made heirs of the Kingdom of God.

### Sanctification

Sanctification is the empowering by God of the believer, through the Holy Spirit who indwells and fills, to live a life of continuing growth in righteousness and holiness. The sanctified life is expressed through love out of a pure heart and obedience to the Word of God.

### Church

The church is the Body of Christ which emerged at Pentecost and is composed of believers who enter that body through conversion. The local church is a manifestation of the universal church organized for fellowship, instruction, prayer, and witnessing.

### Second Coming

Jesus Christ will return imminently in glory and power to call the church to Himself and establish His kingdom forever.

### Future

The future will include the resurrection of the dead, the future general judgement, and an eternal state in which the righteous experience eternal life and the wicked, endless punishment.

## HISTORY

Rocky Mountain College first opened its doors in Calgary in 1992 but has over 130 years of experience providing quality Christian education. That's because RMC is built on two solid foundations resulting from the merger of Hillcrest Christian College (Medicine Hat, AB) and Mountain View Bible College (Didsbury, AB). Rocky Mountain College is sponsored by the Canada West District of the Evangelical Missionary Church of Canada. However, RMC's faculty, staff, Board of Governors, and student body represent more than 25 denominations.

## ACCREDITATION

Rocky Mountain College is accredited by the Association for Biblical Higher Education Commission on Accreditation (5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, 407.207.0808) to grant certificates and degrees at the Associate and Baccalaureate levels.

The Association for Biblical Higher Education's Commission on Accreditation (COA) is recognized as a national, faith-related accrediting agency by the Council for Higher Education Accreditation (CHEA). CHEA recognition includes the United States and Canada. The COA is also recognized by the United States Department of Education (USDE) as a national, specialized, institutional accrediting agency. For more information, please visit their website [www.abhe.org](http://www.abhe.org).

## MEMBERSHIPS

Rocky Mountain College is a member of the Higher Education Transfer Alliance (Heta), an international body committed to improving the ability of students to have their learning recognized by different institutions, [www.chea.org/transfer-and-accreditation](http://www.chea.org/transfer-and-accreditation).

The College is also a member of Christian Higher Education Canada (CHEC), [www.checcanada.ca](http://www.checcanada.ca).

## GOVERNANCE

Rocky Mountain College was established by an Act of the Legislative Assembly of the Province of Alberta. The College is governed by a twelve member Board of Governors, the members of which are submitted to the Evangelical Missionary Church of Canada's Board of Directors. Board members also include the EMCC President and the College President. The mandate of the Board of Governors is to establish and ensure that the mission and purposes of the College are achieved. The Board operates as a governing body and meets at least twice a year. Communication may be directed to the Chairperson of the Board by contacting the College.

### 2025/26 RMC BOARD OF GOVERNORS

|                   |                                  |
|-------------------|----------------------------------|
| Aaron Bon-Bernard | Nominating Committee             |
| John Estabrooks   | Vice Chair, Nominating Committee |
| Barbara Henning   | Chair, Governance Committee      |
| Jeff Knott        | EMCC President Designate         |
| Torry Sawatzky    | Finance Committee                |
| John Stokoe       | Finance Committee                |
| Lillian Whitmore  | Governance Committee             |

## ADMINISTRATION TEAM

**Mike Swalm**

**President**

*Bachelor of Arts, Bethel College, 2001*

*Master of Arts, Acadia Seminary, 2005*

*Doctor of Ministry, Northern Seminary, 2020*

**Brad Teigen**

**Vice President of Academics**

*Diploma of Evangelism, Mount Carmel, 1992*

*Bachelor of Arts in Religion, Rocky Mountain College, 1997*

*Master of Divinity, Taylor Seminary, 2000*

*Doctor of Ministry, Nazarene Theological Seminary, 2019*

**Amy Beange**

**Academic Assistant**

*Bachelor of Arts, Providence University College, 1998*

*Master of Arts – Biblical Studies, Providence Seminary, 2003*

**Kailynne Belt**

**Registrar; Student Aid**

*Bachelor of Arts in Theology, Rocky Mountain College, 2014*

**Robert Harris**

**Enrolment & Marketing Director**

*Bachelor of Arts in Public Relations, Central Washington University, 1990*

*Master of Professional Studies, Alliance Theological Seminary, 1998*

**Virginia Hooper**

**Program Coordinator – Human Services**

*Bachelor of Religious Education, Hillcrest College, 1977*

*Master of Arts in Religion, Western Evangelical Seminary, 1979*

*Licensed Professional Counselor, Montana State University, 1987*

*Doctor of Education (ABD), University of Montana, 2008*

*Doctor of Ministry, Trinity Western University Seminary, 2024*

**Marissa Moore**

**Library Services**

*Bachelor of Science, University of British Columbia, 2015*

*Master of Library and Information Science, Western University, 2016*

**Naomi Rokos**

**Partner Success Liaison**

*Bachelor of Arts in Leadership Development – Youth, Rocky Mountain College, 2010*

**Wayne Whitbourne**

**Administrative Faculty**

*Bachelor of Arts, University of Alberta*

*Master of Divinity, Taylor Seminary*

*Doctor of Ministry, Westminster Theological Seminary*

**Matt Wilks**

**Program Coordinator – Leadership**

*Bachelor of Science, Crown College, 1994*

*Master of Arts, Crown College, 2016*

**EDUCATION TEAM (ADJUNCT)**

Shari Allen, MAC  
Shannon Baines, PhD  
Amy Beange, MA  
Kailynne Belt, BA  
LaDawne Boehlig, MA  
Amy Bratton, ThM  
Chap Clark, PhD  
Jan Czechowski, DMin  
Jurgen Czechowski, DMin  
Rob Freeborough, PhD  
Ryan Herbert, MDiv  
Veronica Hooper, MEd  
Virginia Hooper, DMin  
Jen Hubbard, MA  
Chuck Hunt, DMin  
Andrew Klager, PhD  
Sid Koop, MA  
Marissa Moore, MLIS  
Walt Mueller, DMin  
Ginny Olson, MA  
Marv Penner, PhD  
Carissa Plett, MA  
Kajle Radbourne, MDiv  
Dave Skidmore, DMin  
Iona Snair, MA  
Rob Snair, MC  
Andy Steiger, PhD  
Mike Swalm, DMin  
Brad Teigen, DMin  
Wayne Whitborne, DMin  
Matt Wilks, MA  
Janice Wittstrom, MSc

# ADMISSIONS

Rocky Mountain College welcomes applying students of any sex, race, national and ethnic origin, or denominational affiliation, who meet the general admission requirements. Prospective student inquiries may be addressed to the Rocky Mountain College Enrolment Advisor at [enrolment@rockymountaincollege.ca](mailto:enrolment@rockymountaincollege.ca), 1-877-968-6762 (toll free) or 403-284-5100 ext. 222. An Application Package can be mailed upon request or may be accessed online from the Rocky Mountain College website, [www.rockymountaincollege.ca](http://www.rockymountaincollege.ca). You can apply and start at any time!

## GENERAL ADMISSION REQUIREMENTS

Admission is granted by the Admissions Committee upon review of a prospective student's completed application, which includes receipt of all of the following:

- A non-refundable application fee
- Application for Admission form
- Autobiographical Profile form
- RMC Community Responsibilities Agreement form
- Two personal reference forms
- Transcripts from secondary and all post-secondary institutions attended
- TOEFL exam results (if applicable)

An application will be reviewed for admission by the Admissions Committee when all components of the application have been received. Unofficial transcripts or interim grade reports (for students completing high school or currently enrolled in a post-secondary educational institution) are requested for preliminary admissions review, but official transcripts must follow as soon as possible, as admission is conditional until receipt of official final versions.

Applicants must arrange to have official transcripts of high school and all post-secondary educational course work sent directly to the VP Academic from the appropriate government department or institution maintaining their records.

Inquiries about applications in process can be made to the Enrolment Office at: [enrolment@rockymountaincollege.ca](mailto:enrolment@rockymountaincollege.ca).

## ACADEMIC ADMISSION REQUIREMENTS

Academic requirements for admission may be met on the basis of:

- high school completion
- transfer from post-secondary study
- mature student status
- visiting or unclassified student status
- returning student application

### High School Diploma

Students who have completed a high school diploma from any government-recognized North American high school, or from any private school accredited by the Association of Christian Schools International (ACSI), or high school equivalency (GED) are eligible for admission. High School transcripts must present four 30-level courses (or equivalents) with a minimum grade average of 65% to be admitted as a regular program student. Two of the 30-level courses must be English 30-1 and Social 30-1 or equivalent. Students from Quebec or Newfoundland will have completed Grade 11 and one year of CEGEP or university level study respectively.

A student may be admitted on academic probation and limited to enrolling in the one-year Certificate in Christian Discipleship program for the first semester, if the student's high school transcript presents:

- four 30-level courses (or equivalents) with a grade average of less than 65%
- English 30/ELA30-1 (or equivalent) with a grade of less than 65%
- 33-level courses (or equivalents).

Upon successful academic completion of the semester, application may be made to other RMC programs.

### Home Schooled Students

Home schooled students who have completed high school, but who do not have provincial confirmation of completion, will be considered for admission on academic probation for the first semester. A portfolio and a letter of recommendation from a qualified educator (where possible) should accompany the application to RMC.

## International Students

International students who have completed an academic high school program comparable to the Alberta program and who possess proficiency in oral and written English will be considered for admission. Students for whom English is not a first language are required to present validation of facility in English by one of the following:

- a minimum score of 550 on the paper based test; 213 on the computer based test; or New Internet Based TOEFL (iBT) with minimum of 83 overall, with a score of 20 in each of four testings, within the last three years, is required for admission. TOEFL examination information can be accessed from Educational Testing Service, TOEFL/TSE Publications, P.O. Box 6151, Princeton, New Jersey 08541-6154 USA or [www.toefl.org](http://www.toefl.org);
- a score of 7 using the Academic Reading and Writing Modules on the International English Language Testing System (IELTS) within the last three years;
- a score of 70 on the Canadian Academic English Language Assessment (CAEL) within the last three years; or
- successful completion of at least two years of formal, full-time study, consisting of not less than three courses per semester at an English secondary or post-secondary institution in an English-speaking country which Rocky Mountain College recognizes as English language proficiency exempt, during the five consecutive years immediately preceding the session to which the student is applying for admission.

International students must be landed immigrants or possess a valid student authorization to study in Canada. To obtain a student authorization, an American student may present an official letter of acceptance from RMC and evidence of sufficient funds for the school term to the Canadian Immigration authorities at the port of entry into Canada or may make application to the nearest Canadian consulate. An applicant from a country other than the United States must possess a valid student authorization before leaving his / her home country, and should present an official letter of acceptance from RMC, evidence of sufficient funds for the school term, a letter from a sponsoring organization (if applicable), a certificate of medical clearance for those from specified areas of the world, and a valid passport to the nearest Canadian consulate. For more information on studying in Canada, you may consult [www.cic.gc.ca](http://www.cic.gc.ca).

International students must apply for Alberta Health Care coverage upon arrival in Canada. There is a fee for this medical insurance coverage. For more information go to <https://www.alberta.ca/ahcip-students.aspx>.

Students from outside Canada may be eligible for Alberta Health Care Insurance Plan (AHCIP) coverage. You will need to apply for AHCIP coverage (<https://www.alberta.ca/ahcip-how-to-apply.aspx>). Students under 18 years of age must be added to the AHCIP account of a custodian.

- Students who have a 12 month Study Permit (valid for an Alberta educational institute) and who will reside in Alberta for 12 months or more are eligible for AHCIP coverage.
- Students with Study Permits valid for more than 3 months, but less than 12 months, may be eligible for AHCIP coverage if their application is accompanied by a letter from the student confirming their intent to reside in Alberta for at least 12 months.
- If the application is received within 3 months of entry into Alberta, coverage is effective on the date of either entry into Alberta or the date signed on the Study Permit, whichever is later.

When your Canada entry document expires, your AHCIP coverage will end. If your Canada entry document changes from a work or study permit to a visitor permit, you may no longer be eligible for AHCIP coverage.

All students at RMC who do not have AHCIP coverage will be required to purchase private health care insurance through [guard.me](http://www.guard.me) International Insurance ([www.guard.me](http://www.guard.me)). The College arranges for this coverage and the fee is billed to the student (See fee schedule).

## International Students Tuition Payments and Refunds

International students tuition is due on the Semester Fee Payment Deadline (Friday before classes commence).

Refunds for International Students will be paid to the student or organization which originally paid the tuition.

## Transferring Students

Students in good standing from accredited post-secondary institutions who meet all other aspects of the general admission requirements can expect admission to RMC. Official post-secondary transcripts will be evaluated for potential transfer credit on a course-by-course basis according to the student's program requirements. A minimum of 45 credits or one-half the program must be completed at RMC. Consult Transferring a Course under Registration for more information.

**Mature Students**

Mature students who are 21 years of age or older, at the beginning of a semester, who have been out of high school for two years, may be admitted on academic probation.

**Visiting Students**

Students who are enrolled in a program at another recognized post-secondary institution and who present a letter of permission may be eligible for the courses specified in the letter upon approval of the VP Academic and availability of space in the course.

**Limited Enrolment Students**

Students can apply to register in up to 15 credits as a limited enrolment student without completing the full application process.

**Returning Students**

Students who have been absent from RMC for more than two years must re-apply for admission and meet current catalogue program requirements.

**Continuing Education Students**

Many of our courses can be taken for personal growth without earning credit, completing assignments or writing tests, on a continuing education basis. Fees are substantially lower.

# REGISTRATION POLICIES AND PROCEDURES

Admitted students will be informed of the registration process by the VP Academic. Students are governed by the program requirements (i.e. specified course requirements) of the RMC catalogue in effect at the time of their admission but may choose the revised requirements of a subsequent version of the catalogue. The current catalogue is directive in all other respects. Students are assigned advisory personnel (faculty member) for registration purposes.

Registration is complete upon:

- election or reaffirmation of the student's academic program
- selection of courses required for the program
- payment of accounts consistent with the payment policy

## Course Load

A typical full-time student course load is 30 credit hours for the academic year. Students registered in 12 or more credit hours in a semester are considered full-time. Requests to register for more than 18 credit hours at one time must be made in writing to the VP Academic for approval. For student loan and immigration purposes, 9 credit hours is the minimum full-time requirement.

## Course Hours and Sequencing

Each course is assigned a number of hours from 1 to 4. A 1-hour course meets 1 hour per week for a full semester. A 3-hour course meets 3 hours per week for a full semester. Most classes are 90 minutes long, so a 3-hour course will most often meet twice a week. The number of hours also equals the number of hours of credit received for completing the course. The number of hours of credit are added together to complete the credit hour requirements of a student's program.

Courses are numbered from 100 to 400, according to the sequencing students should expect to follow in their program. The 300 and 400 level courses should be taken in the last two years of the program. Deviations from this pattern require the consent of the VP Academic in consultation with the student's program coordinator.

## Elective Courses

If a program allows for electives, a student may choose a course within the guidelines of the elective area of study (i.e. Biblical Studies, General Arts, Professional Studies, etc.) if all prerequisites have been met. Personal interest electives may be chosen from any area of the curriculum where prerequisites have been met.

## Credit for Prior Learning

Students may receive credit for courses where they have attained the course outcome through non-academic means or PLAR (Prior Learning Assessment & Recognition). The College sets a fee for the PLAR application.

Students applying to receive credit for course work for past, extensive, learning experience must complete an application for

Prior Learning Assessment & Recognition and attach a portfolio of learning experiences. PLAR courses are applied to a student transcript. Contact the VP Academic for more information.

## Application to the Third Year of Degree Programs

Rocky Mountain College is deeply interested in students' personal spiritual growth and in their increasing fitness for their vocation. In order to assist students in their development, those advancing to the third year of their studies need to apply for approval to continue the completion of their programs.

When a student registers for a semester in which the total number of hours applied to the program equals or exceeds 55 an application is made to proceed to studies beyond that semester. An individual cannot exceed 70 hours in a degree program without completing the application process. Students transferring more than 55 hours make application to continue following the completion of 12 hours at RMC. For more information, contact the VP Academic.

## Changing Course Registration

Applications to change course registration, whether adding or withdrawing, must be made with the VP Academic during the Change of Registration period at the beginning of each course. Courses dropped during the Change of Registration period do not appear on the student transcript. Courses dropped after the Change of Registration period but before the deadline for course withdrawals will receive a Voluntary Withdrawal ('W') grade. The Voluntary Withdrawal grade is not computed in the G.P.A. and carries no academic penalty. Courses dropped after the course withdrawal deadline will receive an 'F' grade.

## Withdrawal From College

Students withdrawing from college after the Change of Registration period must consult the VP Academic to obtain the appropriate forms for an authorized withdrawal. Financial reimbursements, if any, are determined according to the scale noted under Refund of Fees.

## Transferring a Course to RMC

Official transcripts from other post-secondary institutions will be evaluated for potential transfer credit to RMC on a course by course basis. Transfer credit is determined by the following criteria:

- courses completed at other recognized degree-granting institutions such as public universities, university colleges, community colleges, or Bible colleges accredited with the Association for Biblical Higher Education are acceptable for full transfer credit where appropriate to the requirements of the student's program
- courses in which a grade of 'C' or better has been achieved
- credits gained from an accredited distance learning institution are transferable up to a maximum of 15 credit hours towards a degree program or a maximum of 6 credit hours towards a diploma or certificate
- courses of 3 or 4 credit hours will transfer as 3 credits. Courses of 2 credits may be combined to equal 3 credits of transfer
- a minimum of 45 credit hours or one-half of the program requirements must be completed at RMC; a minimum of 9 hours of Bible / Theology / Christian Spirituality must be taken at RMC
- courses from unaccredited institutions are evaluated on a course by course basis. Students from unaccredited institutions need to complete 45 credit hours or one-half of the program requirements, whichever is less, at RMC
- credits earned by International Baccalaureate or Advanced Placement Programs may be considered for advanced standing or college credit
- students applying to the Bachelor of Arts, Specialized Ministry major (Degree Completion Program), must (as a minimum) have completed a two-year diploma in a professional field with a foundation of general arts courses. Consult the program requirements for specific transfer information
- grades from transfer credits are not considered when calculating the RMC grade point average
- transfer credit granted for RMC programs may not be accepted by other post-secondary institutions to which students may transfer. Inquiries should be made with the receiving institution regarding transfer credit policies

## PROGRAM RECOGNITION AND TRANSFERABILITY

Rocky Mountain College has established course transfer relationships with several universities, university colleges, and other institutions of higher education in the province of Alberta.

Select courses taken at RMC are transferable to one or more of these institutions such as the University of Alberta, University of Calgary, University of Lethbridge, The King's University College, Mount Royal University, and others located in the province of Alberta. Each institution establishes transfer credit criteria by which they evaluate RMC courses on a course by course basis, towards the program requirements of the program the student is entering. Students should consult the College or university to which they are applying to determine their transfer policies.

RMC's membership in the Alberta Council on Admissions and Transfers (ACAT) ensures that select courses agreed upon by the participating institutions are transferable to that specific Alberta post-secondary institution. The Alberta Transfer guide is available in the main office or accessible online at [www.transferalberta.ca](http://www.transferalberta.ca).

In Ontario, the University of Waterloo's faculty of Arts will transfer up to 50% of the total hours taken at Rocky Mountain College towards some of their programs, if the grades are 'B' or higher.

Lakehead University will accept up to two years of courses toward their programs. The amount varies depending on the program, if the grades are "B" or higher.

In British Columbia, Trinity Western University will transfer up to 60 semester hours towards some of their programs, if the grades are 'C' or higher.

Graduates from the BA in Human Services Child and Youth Care program may be admitted to the Masters in Family Therapy at the University of Winnipeg.

RMC graduates have also been accepted into graduate programs including Trinity Western University, Durham University, Gonzaga University, Regent College, as well as other institutions.

### RMC Courses Currently Transferable

Listed below are some of the courses approved for transfer to one or more Alberta universities or university colleges. For current listings, check [www.transferalberta.ca](http://www.transferalberta.ca).

|        |                                |
|--------|--------------------------------|
| HTH282 | Ethics                         |
| HTH283 | Introduction to Philosophy     |
| HTH287 | The History of Christianity I  |
| HTH288 | The History of Christianity II |

|        |                                   |
|--------|-----------------------------------|
| LNG281 | English Literature                |
| LNG285 | Elementary New Testament Greek I  |
| LNG286 | Elementary New Testament Greek II |

|        |  |
|--------|--|
| MUS293 | Music Theory I                                 |
| MUS294 | Music Theory II                                |
| MUS395 | Music History I                                |
| MUS396 | Music History II                               |
| MUS397 | Music History III                              |
|        |  |
| PSY193 | Principles of Psychology                       |
| SSC194 | Principles of Sociology                        |
| SSC282 | Social, Environmental & Disabling Issues       |
| SSC284 | Social Science Research                        |
| SSC292 | Counseling: Theory & Skills Development        |
| PSY293 | Developmental Psychology                       |
| PSY295 | Abnormal Psychology                            |
| SSC382 | Human Services and Community                   |
| SSC383 | Canadian Aboriginal Cultures                   |
| SSC384 | Substance Abuse & Related Health Issues        |
| SSC392 | Working With Children & Adolescents            |
| SSC393 | Counseling: Assessment, Methods, Case Planning |
| SSC395 | Counseling Families                            |
| SSC480 | Assessment & Treatment Milieu                  |
| SSC481 | Treatment Planning Interventions               |
| SSC497 | Working With Groups                            |

### RMC Courses in Process for Transfer

Applications are in process for other courses to transfer to various universities and colleges in Alberta, and are added to the above listing when they have completed the process. The Rocky Mountain College website will be updated as new courses are made transferable.

## PARTNERSHIPS

At Rocky Mountain College, we believe strong partnerships create lasting impact. By working with other institutions, church and parachurch ministries, and community organizations, we build meaningful collaborations that ensure students have the tools, resources, and experiences they need to achieve their goals. Whether through credit or non-credit courses and innovative programs, we strive to create opportunities designed to inspire spiritual growth, deepen knowledge, and equip students for ministry.

### Partner Agreement Types

#### Integrating Partner:

Rocky Mountain College establishes partnerships where customized courses are available to complement the partner's ministry needs.

RMC has partnered with the following organizations in this capacity:

- Stillwood Camps and Conference Center

#### Collaborating Partner:

Rocky Mountain College establishes partnerships where block transfer or PLAR transfer is available for vetted courses.

RMC has partnered with the following organizations in this capacity:

- Bethany Community Church
- Canadian Lutheran Bible Institute
- Coalition for Youth Ministry Leadership
- Lifeteams (Youth Unlimited)
- Mission Aviation Fellowship of Canada

#### Accessibility Partner:

Rocky Mountain College establishes partnerships where RMC hosts courses, seminars, and or programs to be made available for the partner's use.

RMC has partnered with the following organizations in this capacity:

- The Alliance Canada (Christian and Missionary Alliance)
- Canadian Church of God Ministries
- Defend Dignity
- Evangelical Missionary Church of Canada
- Horizons International
- I AM ESL
- Canadian Messianic Jewish Institute
- SEND International of Canada
- Timothy Christian School

#### Articulation, Bilateral and Other Agreements:

Rocky Mountain College establishes partnerships to facilitate the transfer of credits between institutions. These arrangements may be made permanent or short-term use.

RMC has partnered with the following organizations in this capacity:

- Acadeum
- Alberta Bible College
- Alberta Child and Youth Care Educator's Consortium
- Bow Valley College
- Emmanuel Bible College
- Home Church Bible College
- Lakehead University
- Northwest College and Seminary
- Olds College
- Vancouver College of Counsellor Training

When Rocky Mountain College is considering regional, ABHE, or CHEC accredited institutions, articulation agreements are generally not needed. Rocky Mountain College accepts transfer credits from higher learning institutions accredited by the above-mentioned accreditation organizations.

For more information, please reach out to our Partner Success Liaison at [partners@rockymountaincollege.ca](mailto:partners@rockymountaincollege.ca).

# ACADEMIC POLICIES AND SERVICES

## GRADING POLICIES

### Grading System

Rocky Mountain College uses the Alberta Common Grading Scale as follows:

| Grade | Grade Point               | Grade | Grade Point |
|-------|---------------------------|-------|-------------|
| A+    | 4.0                       | C+    | 2.3         |
| A     | 4.0                       | C     | 2.0         |
| A-    | 3.7                       | C-    | 1.7         |
| B+    | 3.3                       | D+    | 1.3         |
| B     | 3.0                       | D     | 1.0         |
| B-    | 2.7                       | D-    | 0.7         |
|       |                           | F     | 0.0         |
| P     | Pass                      |       |             |
| IN    | Incomplete                |       |             |
| VW    | Voluntary Withdrawal      |       |             |
| AU    | Audit                     |       |             |
| T     | Transfer                  |       |             |
| PL    | Prior Learning Assessment |       |             |
| CE    | Continuing Education      |       |             |

The conversion of marks, such as percentage scores, to the Grading Scale does not follow a college-wide system. The relationship between raw scores and the Grading Scale is dependent on the nature of the course and the instructor's assessment of the performance of the students' work as compared to common expectations within the discipline for that level of course work and the performance of students in similar courses in other classes and years. The following provides an interpretation of each grade:

- A = Excellent — superior performance showing comprehensive understanding of subject matter.
- B = Good — clearly above average performance with knowledge of the subject matter generally complete.
- C = Satisfactory — basic understanding of subject matter.
- D = Inferior work which falls below the expectations of the course but which is of passing quality.
- F = Failure to meet the minimum standards required for a passing grade.
- P = Represents satisfactory work. Given only in courses specially designated for pass / fail grading.
- IN = Incomplete.
- VW = Voluntary withdrawal from a course before the course withdrawal deadline.
- AU = Audit — No grade awarded. Indicates that a minimum of 75% of classes have been attended.
- T = Transfer.
- PL = Prior Learning Assessment.
- CE = Continuing Education.

### Grade Point Average

At the end of each semester, a student's grade point average (G.P.A.) is calculated by totalling the number of grade points earned in each course and dividing by the total number of course hours taken.

### Academic Appeals

Students should meet with their instructor if they think that an assignment or course grade needs to be revised. If they are not satisfied after attempting to resolve the issue with the instructor or wish to appeal the application of an academic policy they should consult the Academic Appeals policy when they enrol. This policy outlines the steps and timeframes for dealing with disagreements with respect to academic issues.

### Incomplete Grade

A student must apply to the VP Academic and receive permission from the professor to complete course work after the end of a course and to have an Incomplete ('IN') grade applied to the transcript. Work missed must be made up and the final examination taken within the time specified in the extension unless further time is granted by the VP Academic. If the course is not completed within the revised deadline, an 'F' grade will be given.

### Academic Probation

Students whose grade point average in the last 9 credits of courses was below 1.75, are placed on academic probation. Limitations on academic participation may be applied. Academic probation is removed when the G.P.A. for the next 9 credits is 2.00 or above. A student remaining on academic probation for two consecutive terms is required to take at least 3 months off before permission is granted to register for another course. A student may submit a written appeal to the VP Academic requesting exemption from this policy due to extenuating circumstances.

### Class Attendance in Face-to-Face Classes

Attendance at each class session is important for learning and for the development of personal discipline. Each professor will clearly communicate attendance requirements and penalties for absences in the course syllabus. The VP Academic reserves the right to determine whether a student who has missed more than three weeks of classes can continue the work of the course.

## Standard for Written Work

Written work is expected to follow standards set by the College. Students are encouraged to purchase the latest edition of *A Manual for Writers* by Kate L. Turabian, which gives specific guidelines for preparing papers. First year students are expected to generally adhere to the style manual. Upper level students are expected to adhere to it consistently. APA form and style in written work is required by Bachelor of Arts in Human Services programs.

## Tests and Examinations

Mid-term tests are scheduled by the course instructor as outlined in the course syllabus. Missed tests without prior rescheduling arrangements confirmed with the course instructor will receive 0%.

Final examinations must be taken as scheduled. Missed final examinations will receive 0%. Permission to reschedule an exam requires application to the VP Academic in consultation with the course instructor prior to the sitting of the exam.

Rescheduling of an exam without financial penalty may be given if:

- a student has an exam conflict with another RMC exam
- a student has more than two exams scheduled on one day
- a student has a scheduling conflict with another post-secondary institution
- a student has an illness with notification given prior to the examination and a doctor's note indicating that the student was unable to attend on the scheduled day

Any other approved request for rescheduling an exam requires payment of a re-scheduling fee.

## Last Day to Accept Semester Assignments

All assignments must be submitted by the due dates outlined in the course syllabus. No papers, make up examinations, reading reports, or any other type of assignment will be received after the last day of a course agreement, except those granted an Incomplete by prior permission.

## Repeating a Course

A student may repeat a course in which a failing or low grade is obtained. The transcript will record each time a course is taken and the grade given. However, only the highest mark is considered in computing the cumulative G.P.A. A course may be retaken only once.

## Notification of Results

Grade Reports are available on the Student Portal. If there are outstanding fees on a student's account, transcripts will be withheld until payment is made in full.

## Transcripts

Transcripts are issued upon written request to the VP Academic. Official transcripts are issued directly to other educational institutions or employers. All financial accounts must be settled in full before a transcript will be issued.

## President's Honour Roll and Dean's List

Full-time students registered in 12 or more credits who complete a semester with a 4.00 G.P.A. are placed on the President's Honour Roll. Full-time students who complete a semester with a G.P.A. of 3.40 to 3.99 are placed on the Dean's List.

## FIELD EDUCATION

The purpose of Field Education is to ensure practical experience in the vocational area for which the student is preparing. All programs require the completion of a certain number of Field Education courses and/or Practicum experiences to meet graduation expectations. Students should consult their Advisor to discuss the nature of Field Education required for their program and the process for completing those requirements.

For some Field Education experiences a Criminal Record Check is required. Costs may be incurred by the student.

## GRADUATION POLICIES

The following obligations must be fulfilled for a student to graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements

## Graduation Requirements

- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements. Students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## Graduation Honours

Honours are granted to graduating degree candidates according to their cumulative grade point average as follows:

|             |                 |
|-------------|-----------------|
| 3.40 – 3.69 | Cum Laude       |
| 3.70 – 3.89 | Magna Cum Laude |
| 3.90 – 4.00 | Summa Cum Laude |

## LIBRARY SERVICES

The Rocky Mountain College Library contains over 140,000 items, including electronic books and electronic periodical articles.

### Library Sources Outside RMC

The City of Calgary offers many other research resources which are available to our students.

The University of Calgary Library offers students from Rocky Mountain College a community borrowers card free of charge.

## APPEALS OF INSTITUTIONAL POLICIES AND DECISIONS

### Academic Disciplinary Appeals

Appeals may be made to the President on issues of expulsion from the college. Appeals may be made to the Student Appeals Committee on issues of suspension from the college. Issues of lesser severity may be reconsidered by the staff member involved at the request of the student.

An appeal of an expulsion or suspension is made by filing a written notice of appeal within ten working days of the original decision. The written notice shall be delivered to the President, or to the Chair of the Faculty Appeals Committee, as appropriate. In the case of an appeal made to the President, the President shall convene the Faculty Appeals Committee to make a recommendation.

1. The Committee chair will set the time and place of the meeting and informs the Committee members of such.
2. The Committee chair informs the appropriate staff members and the student in writing of the time of the meeting, the place of the meeting, and of the offense with which the student has been charged.

3. The staff will provide pertinent documents to the Committee and to the student in advance of the meeting. Documents not presented in advance require the approval of the student and the Committee chairman in order to be accepted.
4. The student may speak in his or her own defense, or may have the assistance of a lawyer.
5. The student and the staff members will be dismissed after their remarks and the Faculty Appeals Committee will make its decision in private.
6. The decision is to be based upon the facts presented at the meeting. These facts are recorded by a member of the Committee.
7. In the case of an appeal of a decision to suspend, the Faculty Appeals Committee is granted the authority to make a ruling.
8. In the case of an appeal of a decision to expel, the Faculty Appeals Committee will make a recommendation to the President to either uphold, overturn, or modify the previous decision based upon the evidence presented. The President shall make the final ruling.
9. The student, appropriate staff members and the Administrative Cabinet are informed immediately of the decision. The written record is open to review by the student and appropriate staff.

### Academic Appeals

An appeal of an academic decision begins with the person first making the decision and proceeds as indicated below. Appeals of grades on course work or the final course grade are to be initiated within fifteen days of the grade being posted in the learning platform or student portal or emailed in the case of course work for live courses.

### Reappraisal of Grade Decisions

A. A mark on a course assignment:

1. The student is to ask the course instructor/facilitator for a re-evaluation within fifteen days of the assignment being marked in an online course or the mark being sent to the student in the case of a live course. The student will receive a written response.
2. A student who is still dissatisfied must refer the assignment, in writing with an explanation of why they think the mark is inappropriate to the VP Academic within 15 days of receiving the response in #1 from the instructor/facilitator.

3. The decision of VP Academic is final. The student will receive a written response.
- B. A final course grade or PLAR assessment decision:
1. The student must ask the instructor/facilitator or Academic Office for a re-assessment within fifteen days of the grade being posted to their Student Portal in order to seek a resolution. The student will receive a written response.
  2. A student who is still dissatisfied must submit to the VP Academic, within fifteen days of receiving the response in #1, a written, formal request for a review. Grounds for the appeal must be stated clearly and fully.
  3. The decision of VP Academic is final. The student will receive a written response.

### Other Academic Appeals

In all cases the first step in the process is a personal discussion of the question between those making the decision and the person(s) to whom the decision applies. Should an acceptable resolution not be forthcoming, the following appeal procedures may be used.

- A. An appeal of a decision made by a faculty member is made to the Vice President Academics.
- B. An appeal of a decision made by the Vice President Academics is made in writing to the Academic Committee.
- C. An appeal of a decision made by the Academic Committee is made in writing to the Faculty Appeals Committee. Such an appeal is discretionary meaning that the committee may refuse to hear or, on hearing, to render a verdict on the appeal thereby ending the appeal process.
- D. An appeal of a decision made by the Faculty Appeals Committee is made in writing to the Administrative Cabinet within three working days of notification of the decision of the Faculty Appeals Committee.
- E. At all times the rights of the student shall be upheld throughout the appeal process.

### General Student Appeals

The decisions of College committees may be appealed by students using the following procedures:

1. An appeal of a decision of any of the faculty committees except the Faculty Appeals Committee is made to the Chairman of the Faculty Appeals Committee.
2. An appeal of a decision of the Faculty Appeals Committee is made in writing to the President. The decision of the President or his appointee is final.
3. An appeal of the decision of the Administrative Cabinet to dismiss a student is made in writing to the Chairman of the Board of Governors, or appointee, who will render a decision in writing within 10 days of receiving the appeal. The appeal to the Chairman of the Board of Governors, or his appointee, is final.

### PRIVACY OF INFORMATION

#### Personal Information

The College will comply with all aspects of the Personal Information Protection Act of Alberta. To this end the College collects, records and uses personal information regarding current students, former students, people applying to become students, people who enquire or may be expected to enquire about applying to become students, current and past donors to the College, people whom the College reasonably assumes might become donors, employees, volunteers, and other individuals for whom the College has a reason to collect and retain personal information. The information collected is limited to that information that the College reasonably expects it might need in order to serve the individuals in the capacity of their relationship to the College, or to provide relevant information to the individual to enhance the relationship between the individual and the College. Information collected will be stored electronically and may be stored on servers outside of Canada.

#### Collection of Information

The College will only collect information that is relevant to its relationship with the individual. The type of information collected will vary from one person to another, and from one time to another if the person's relationship to the College changes.

## Access to Information

1. The College will take reasonable steps to ensure that personal information is not disclosed, purposefully or accidentally, to anyone who does not have a legitimate College related need for that information. The College does not make available its mailing lists, student lists, or any other such information, to other organizations or individuals.
2. An individual may, at any time, request a copy of the personal information that the College has about that individual, and the College will comply with that request in a timely manner. Errors or omissions in the information that are pointed out by the individual will be corrected.
3. Personal information will be disclosed by the College to a third party only under one or more of the following conditions:
  - a. The person has consented to such disclosure,
  - b. The disclosure is required by law,
  - c. The disclosure would be in the person's interests,
  - d. Any other conditions specified in section 20 of the Personal Information Protection Act.

## Use of Information

Personal information that has been collected by the College about any individual will only be used for College related purposes.

## Privacy Officer

The Vice President Academic is the designated Privacy Officer as required by the Personal Information Protection Act.

## Types of Information to be Collected

Depending on the relationship of the individual to the College, information collected may include information required for one or more functions such as the following:

1. Recruiting new students
2. Enrolling students in courses and reporting results to them
3. Ensuring the health and safety of others
4. Collection of fees
5. Participation in field education and other off site education programs and experiences
6. Awarding of scholarships, bursaries and other financial aid
7. Employment, including volunteers
8. Student year book
9. Directories for internal use by College employees
10. Philanthropic interest
11. Alumni records
12. Constituency relations

# STUDENT LIFE

## SPIRITUAL FORMATION

Rocky Mountain College affirms that the development of the spiritual life is central to growth in knowledge and ministry. The creation of vibrant opportunities for spiritual growth is vital. Students are required to have a mentor and a coach.

### Local Church Involvement

Students are expected to attend a local church.

## INTERNATIONAL STUDENT SERVICES

Rocky Mountain College serves international students coming to Calgary in the following ways:

- We will assist in orientation to RMC community, the surrounding area and city.
- We will assist with locating suitable accommodation.
- We will assist in counseling support or give links to available counseling support in the community.
- We will assist in finding health and social service supports in the community.
- We will provide these services in a timely fashion.

International students will normally be greeted upon arrival in Calgary and orientation and assistance will begin at that time, but in circumstances where no student life staff members are available, due to arrival occurring on a weekend or statutory holiday, orientation will begin no later than 72 hours after arrival.

## PERSONAL AND/OR SEXUAL HARASSMENT AND SEXUAL ASSAULT

### Overview

Rocky Mountain College is committed to fostering a College environment where interpersonal relationships reflect the command of Jesus Christ to “love one another.”

Consequently, the College recognizes its moral and legal responsibility to protect its students, staff and faculty from harassment and is committed to providing a learning and working environment for all persons that is free from harassment.

The College expects and requires employees and students to conduct themselves in a manner which promotes and protects the best interests and well-being of all members of the College community.

Any College employee or student who subjects a student, employee, parent, College volunteer or supplier or guest, or any member of the public, to personal or sexual harassment or sexual assault may be subject to disciplinary action as is deemed appropriate, up to and including dismissal or termination.

The harassment is more serious if submission to or acceptance of such behaviors is made either an implicit or explicit condition of an individual’s employment or academic status.

Outside contractors, vendors and others who do business with the College, as well as parents, College volunteers and guests to the campus or College functions, are expected to comply with this policy.

### Personal Harassment

Personal harassment is any behavior that violates a person’s dignity, respect or physical well-being by:

- Disparaging their age, national or ethnic origin, marital status, religion, gender, disability, race, or physical appearance through verbal or non-verbal behaviors such as, but not limited to: statements, jokes, nicknames, cartoons, notes or letters;
- Causing physical harm without just cause.

### Sexual Harassment

Sexual harassment is any unwanted sexual attention and may be verbal, written, graphic or physical. Any conduct which emphasizes the sexuality or gender of an individual and creates an offensive, intimidating, hostile or embarrassing working, learning or living environment is sexual harassment. Examples of sexual harassment behavior include:

- Unwelcome sexual advances, propositions or persistent flirtation, uninvited pressure for dates, or sexual behavior;
- Requests or demands for sexual favors;
- Unnecessary or inappropriate touching of an individual such as: patting, pinching, or repeated brushing against an individual’s body;
- Display of sexually suggestive or pornographic objects or pictures;
- Leering, ogling, excessive staring or whistling at someone’s body;
- Sexual jokes, innuendo or banter;
- Comments about an individual’s body or remarks about their sex life;
- Indecent exposure;
- Other unwelcome behaviors of a sexual nature.

## Complaints of Personal and/or Sexual Harassment

- A. Individuals are often unsure if what they are experiencing is harassment. Students who are unsure if they are the victim of harassment should contact the Vice President Student Life.
- B. Faculty and staff members should contact their supervisor.
- C. Individuals who believe they have been the subject of personal and or sexual harassment by a member of the College community should make their objection known to the offender in an attempt to resolve the problem. Sometimes harassment is a matter of miscommunication and if the behavior is unintentional, communicating the discomfort to the offender may be enough to stop it. If resolution is not possible and the person wishes to proceed with a complaint, they should:
  - In the case of a student bringing the complaint, inform the Vice President Student Life who shall, if warranted, investigate the matter;
  - In the case of an employee bringing the complaint, inform the employee's supervisor who shall investigate the matter.
  - An investigation may be initiated by the President where it is deemed circumstances warrant such investigation.

## Sexual Assault

Sexual assault is a serious criminal offense. It refers to assault committed in circumstances of a sexual nature such that the sexual integrity of the victim is violated. Students or employees who believe they have been sexually assaulted by a member of the college community should immediately report the matter to the President who shall immediately inform the Police.

## Important Information

- A. While it is preferable that objections to harassment be voiced to the offender, it is not a pre-requisite to filing a complaint.
- B. This policy does not affect an individual's right to file a complaint with the Human Rights' Commission, or to inform the Police and seek redress as may be provided under the law.
- C. There will be no retaliation against a person bringing a justified complaint.
- D. Complaints made by an employee or student in a malicious, vindictive or deceitful manner shall result in discipline as may be appropriate to the circumstance, up to and including dismissal or termination.

- E. A person bringing a more serious complaint may be required to make the complaint in writing prior to any investigation of the complaint.
- F. If the allegation of harassment or sexual assault is proved true, the record of the investigation and final disposition of the matter will be kept in the employee's or student's official personnel or student record for a period of at least two years after which the employee or student may request the removal of all related material from their file.

## Investigation of a Complaint of Personal or Sexual Harassment

- A. Upon receipt of a complaint the matter shall be discussed by the investigator with the person making the complaint. If the person wishes to proceed with the complaint, a thorough investigation of the matter shall commence as soon as is reasonable.
- B. The complaint shall be investigated in such a way as to:
  - recognize the severity of the complaint;
  - allow due process for all concerned;
  - maintain confidentiality;
  - protect as much as is possible the reputation of all concerned.
- C. In the case of a complaint made in writing, a copy of the written complaint shall be provided to the person accused, should the complaint proceed to an investigation.
- D. Based on the severity of the complaint, the President may, after consultation with the Chairman or Vice-chairman of the College Board of Governors, establish an investigation committee to conduct an investigation and report to the President. The membership of this committee may include representation from the Board of Governors, the Faculty, a governing church or denominational body or other competent person.

## Discipline

Based on the findings of the investigation, appropriate and timely disciplinary action, up to and including dismissal or termination, may be taken.

## Reporting

In the case of an employee of the College who is credentialed or licensed by a religious denomination or professional association, and who is confirmed to have committed some form of serious harassment or sexually assaulted someone, the President shall inform the employee's credentialing or licensing body.

## DISCIPLINARY AND JUDICIAL PROCEDURES

- All program students shall agree in writing to abide by the Community Responsibilities Agreement.
- Discipline should occur in an arena of love, fostering discipleship and self-discipline.
- Discipline is for the purpose of building integrity. Administration of discipline will proceed through the following steps: establishing a true account of the offence, enabling the individual to assume responsibility and to move to repentance, facilitating a recovery plan which may include close accountability in the context of counseling, and setting appropriate limitations.

### Disciplinary Response

Disciplinary action for minor offenses may be exercised by any member of the faculty. Disciplinary action for major offenses such as those involving, but not restricted to, alcohol, improper sexual involvement, criminal activity, or persistent disregard for college standards shall be initiated by the President.

The President may consult with the students' mentor, coach and church leadership in order to ensure that the students receive restorative discipline within their local church.

## PLAGIARISM AND ACADEMIC MISCONDUCT POLICY

### Plagiarism Defined

Plagiarism involves submitting or presenting work in a course as if it were the student's own work done expressly for that particular course when, in fact, it is not. Plagiarism exists when:

1. The work submitted was done, in whole or in part, by an individual other than the one submitting the work,
2. Parts of the work are taken from another source without reference to the original author,
3. The whole work is copied from another source, and/or
4. A student submits or presents work in one course which has also been submitted in another course (although it may be completely original with that student) without the knowledge of or prior agreement of the instructor involved.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted. Plagiarism is an extremely serious academic offence.

## Penalties

1. Failing Grade—a student may be given a failing grade in either the assignment or course in which that student is found guilty of plagiarism. Except in circumstances in which leniency is warranted, this penalty will be applied in conjunction with one or other of the other penalties mentioned below.
2. Disciplinary Probation—when a student is placed on disciplinary probation, he or she is entitled to proceed with their academic program. If the student is found guilty of a further academic offence the student will be suspended or expelled.
3. Suspension—suspension takes place when a student is denied continuance at the college for a specified period of time. A student who has been placed under suspension is eligible to reapply for admission after the end of that specified period of time. Suspension does not imply automatic readmission; a student must satisfy the dean of his/her eligibility for readmission.
4. Expulsion—a student who is expelled is dismissed permanently from the college with no right to apply for readmission.

### Penalties and Their Application

1. In cases in which the Vice President Academics is satisfied that a student is guilty of a clear intention to deceive, the normal penalty will be either suspension or expulsion from the college.
2. In cases in which the Vice President Academics is satisfied that an offence has been committed, but doubt is left as to the existence of a clear intention to deceive, the normal penalty will be disciplinary probation.
3. In cases where a student is found guilty of more than a single offence, the normal penalty will be expulsion from the college.

*This policy is based on the University of Calgary policy "Plagiarism, Cheating & Academic Misconduct - 1996-97" Copyright © 1998 University of Calgary*

*\*For an abridged statement of the Plagiarism and Academic Misconduct Policy, pick up a pamphlet in the Student Life Department.*

# FEES AND FINANCIAL ASSISTANCE

## TYPICAL COSTS — BASED ON 2025/26 FEES

Typical tuition, fees and books cost for one year of full-time study at Rocky Mountain College:

|  |                   |
|--|-------------------|
| Application Fee.....   | \$50.00           |
| Tuition (Most courses at RMC are 3 credit hours)<br>One Credit Hour..... | \$395.00          |
| \$425 per credit hour – \$30 Pathways Fund scholarship                   |                   |
| Access Fee.....  | \$60.00           |
| Per credit hour  |                   |
| Professional Development Unit .....                                      | \$100.00          |
| Per unit hour  |                   |
| One Field Education Credits .....  | \$318.75          |
| Applies to Field Education and Practicum courses                         |                   |
| <b>Estimated Yearly Cost</b>   |                   |
| Estimated one year tuition cost.....                                     | \$11,850          |
| 30 credit hours  |                   |
| Estimated one year fees cost.....  | \$1,800           |
| 30 credit hours  |                   |
| Estimated one year of book cost .....                                    | \$1,200 – \$1,500 |
| 30 credit hours  |                   |
| <b>Graduation Fee</b>  |                   |
| 1st & 2nd year .....   | \$30.00           |
| 3rd & 4th year .....   | \$60.00           |
| Change of Registration Fee .....   | \$40.00           |
| Applicable for each change as of first day of classes                    |                   |
| PLAR cost per-credit .....   | \$120.00          |
| (Prior Learning Assessment & Recognition)                                |                   |
| Transcripts .....  | \$10.00 (each)    |
| Syllabi .....  | \$10.00 (each)    |

*For the most up-to-date Finance and Fee information, check the RMC website at [www.rockymountaincollege.ca](http://www.rockymountaincollege.ca)  
Please see Pathways Fund information to reduce this cost.*

## PAYMENT OF ACCOUNTS

All college accounts must be paid in full by the first day of classes each semester. Students awaiting student loans, bursaries or scholarships must arrange personal interim financing until these funds are available. Fees and other charges that are incurred after the beginning of the semester are due immediately.

Information concerning academic results of any student who has an overdue account to the College, including grades, graduation credentials or transcripts, shall be withheld until the account is paid in full. Any student who has an overdue account to the College will not be permitted to re-register until the debt is paid in full.

## REFUNDS

Refund policies are outlined below. A credit balance resulting from a refund or fee adjustment is retained on the student account until the student completes the form, which releases the funds by cheque. There are no refunds for fees not listed below.

### Tuition Refund and Dropped Courses

A student withdrawing from a course or from the College must complete the appropriate withdrawal forms accessible from the VP Academic. Refund of tuition is as follows:

Tuition refund schedule for Dropped Course:

- Dropped before 10% of the course time has elapsed, 100% tuition refund except for an administration fee.
- Dropped between 10% and 30% of course time elapsed, 50% tuition refund except for an administration fee.
- Dropped after 30% of course time elapsed, no tuition refund.

Grade applied to student transcript for Dropped Course:

- Dropped before 10% of course material covered or 10% of the course time has elapsed, no grade applied.
- Dropped between 10% and 50% of course material covered or time elapsed, a VW (Voluntary Withdrawal) grade is recorded.
- Dropped after 50% of course material covered or time elapsed, an F grade is recorded.

## FINANCIAL ASSISTANCE

Rocky Mountain College is approved to accept Alexander Rutherford Scholarships by the Alberta Heritage Scholarship Fund and BC Passport to Education Awards by the BC Ministry of Education. Students must apply to these respective institutions. BC students need to complete the “Redemption form for students attending post-secondary institutions outside BC”. More information can be obtained at: [www.bced.gov.bc.ca/awards/studentinfo.htm](http://www.bced.gov.bc.ca/awards/studentinfo.htm). Confirmation of enrolment at RMC will be required.

## PATHWAYS FUND

The Pathways’ Fund is a Rocky Mountain College fund, which exists for the sole purpose of encouraging, and assisting you in accessing the Pathways curriculum. The fund is available to students who are taking Pathways courses for credit.

## STUDENT LOANS

### Federal Government Student Loans

Students of Rocky Mountain College who demonstrate financial need are eligible to apply for Canada Student Loans and Provincial loans in some cases. Note the important information following:

- Websites and phone numbers for student loan information and online applications are listed by province and territory
- Loan applications should be submitted 10 weeks before the semester commencement to allow for loan processing
- Students enrolled in all RMC programs may be eligible for loans, provided students are enrolled in at least 9 credit hours of coursework per semester
- Be specific in naming the program in which you are enrolled, that is, Certificate in Christian Discipleship or Bachelor of Arts in Human Services (do not use: Child and Youth Care as your program name as it will not be recognized as official)
- RMC Federal Institutional Code for Canada Student Loans: BPGS

For information about Alberta or Canada Student Loans, visit:  
<https://www.canada.ca/en/services/benefits/education.html>  
<https://studentaid.alberta.ca/>

### Alberta Government Student Loans

Students may obtain information on student loans from the ASFB website, school guidance office, or RMC Student Services (available after June 1). A signature is not required on the bottom of page 2 of the application, as RMC is not designated a Private Vocational School.

Codes required for Alberta Student Loan applications:

- 5241 Alberta Provincial Institution Code
- 536 Alberta Program Code for RMC Degree programs
- 571 Alberta Program Code for RMC Certificate/Diploma programs

When Alberta Student Loans (online application) requests RMC program designation for 1 or 2 year Certificates/Diplomas choose Religion, for 3 or 4 year Degrees choose Theology.

### Student Aid Alberta

Box 28000 Station Main, Edmonton AB T5J 4R4  
<https://studentaid.alberta.ca/>  
Phone: 1-855-606-2096

### BRITISH COLUMBIA

[www.bcsap.bc.ca](http://www.bcsap.bc.ca) • 1-800-561-1818

### MANITOBA

[www.studentaid.gov.mb.ca](http://www.studentaid.gov.mb.ca)  
1-800-204-1685 / 204-945-2313

### NEW BRUNSWICK

[www.studentaid.gnb.ca](http://www.studentaid.gnb.ca)  
1-800-667-5626 / 506-453-2577

### NEWFOUNDLAND

[www.gov.nf.ca/studentaid](http://www.gov.nf.ca/studentaid)  
1-888-657-0800 / 709-729-5849

### NOVA SCOTIA

[www.studentloans.ednet.ns.ca](http://www.studentloans.ednet.ns.ca)  
1-800-565-8420 / 902-424-8420

### ONTARIO

[www.ontario.ca/page/osap-ontario-student-assistance-program](http://www.ontario.ca/page/osap-ontario-student-assistance-program)  
1-807-343-7260 / 416-325-2929

### PRINCE EDWARD ISLAND

[www.studentloan.pe.ca](http://www.studentloan.pe.ca) • 1-902-368-4640

### QUEBEC\*

[www.afe.gouv.qc.ca](http://www.afe.gouv.qc.ca) • 1-888-345-4505 / 418-646-4505

### SASKATCHEWAN

[www.ae.gov.sk.ca/student-loans](http://www.ae.gov.sk.ca/student-loans) • 1-800-597-8278 / 306-787-5620

### NORTHWEST TERRITORIES\*

[www.nwtsfa.gov.nt.ca](http://www.nwtsfa.gov.nt.ca) • 1-800-661-0793 / 867-873-7190

### NUNAVUT\*

[www.gov.nu.ca/family-services/programs-services/financial-assistance-nunavut-students-fans](http://www.gov.nu.ca/family-services/programs-services/financial-assistance-nunavut-students-fans) • 1-877-860-0680

### YUKON

[www.education.gov.yk.ca/continued/student-financial-assistance.html](http://www.education.gov.yk.ca/continued/student-financial-assistance.html)  
1-800-661-0408 ex. 5929 / 867-667-5929

\*Note: Quebec, Northwest Territories and Nunavut operate their own student financial assistance programs. Students should contact their student financial assistance offices for further information.

# ACADEMIC PROGRAMS

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Rocky Mountain College offers programs to students who cannot come to Calgary full-time via online, on-site and modular courses. We call it Distributed Education. This means students can stay at home, continue working, serve and be mentored in their church. Anyone...Anywhere... Anytime. Contact us for more information and opportunities in your area.

## CERTIFICATE IN ADDICTIONS COUNSELING

1 Year Program (33 credit hours)  
(This certificate not yet approved for student loans)

### Program Objectives and Outcomes

This 36 credit program is designed to fulfill the educational requirements of the Canadian Addictions Counsellor Certification Federation (CACCF) for the Canadian Certified Addictions Counsellor certification (CCAC). CACCF is the gold standard certification for addiction-specific counselors in Canada and Internationally and is the current Canadian Addiction Workforce Regulator.

Students will learn the essential skills and requirements to work with individuals experiencing a substance use disorder, as well as the impact of growing up in families where substance use has been problematic.

This program is designed for those wishing to work in a secular or faith-based setting and will be taught from a Christian faith-based perspective, recognizing everyone in treatment as being created in God's image. It will provide the student with an overview of the Bible, an understanding God's love for all His children, and developing the tools to serve God with passion and excellence in the field of addiction counseling.

### Profile of a Graduating Student with the Addictions Counseling Certificate

A graduating student will:

- demonstrate growth in understanding the impact of a substance use disorder
- demonstrate a respectful style of interaction with clients, recognizing they are receiving confidential and sacred personal information when someone shares their personal story
- have a clear understanding of confidentiality in all their client interactions
- recognize that all people carry within them the image of God, share in the brokenness of humanity, and therefore walk alongside their clients who also experience brokenness

### Certification

Upon completion of this certificate, the student will have the educational requirements to enter the certification process with the Canadian Addiction Counselors Certification Federation (CACCF) for the Canadian Certified Addiction Counsellor (CCAC) designation; and designation as an International Certified Alcohol and Drug Counselor (ICADC).

CACCF is the recognized certifying agency for addictions counselors in Canada. ICADC is administered through CACCF.

Provinces and U.S. States each regulate counselling and addictions treatment programs. Regulations vary from location to location. Students are encouraged to research applicable

regulations and employment possibilities in their places of residence.

### CACCF Certification Process

The certification process with CACCF, after completion of the certificate educational requirements, is as follows:

1. When the student has completed one-half of the educational requirements, they may apply to CACCF for designation as an Associate Addictions Counselor (AAC). This is a designation (not certification) for students who are in training towards completing the requirements for future certification.
2. Complete the CACCF-required 300 hours of Clinical Supervision in a recovery work setting.
3. Complete the CACCF-required 4000 hours of work in addictions counselling. (Notation: The 300 supervised hours and the 4000 work hours do not require the student to finish the academic requirements first. Students are encouraged to volunteer or work in an addictions recovery setting throughout the academic program.)
4. Write the CACCF standardized final examination. (A study guide is available.)
5. Sign the CACCF Canon of Ethics.

### Career Path Options

Upon completion of this certificate, the student would be eligible to enter positions such as the following examples:

- Certified Addictions Counsellor (after completion of all CACCF requirements)
- Associate Addictions Counsellor (while completing CACCF requirements)
- Addictions staff member in faith-based ministries and secular organizations
- Addictions program staff: community-based settings such as community services organizations; shelters; and community treatment programs
- Addictions Intake worker
- Addictions recovery coach

### Future Education Possibilities

Completion of this certificate qualifies as the first year of the Rocky Mountain College diploma and degree programs in addictions counselling. Students who complete this certificate can choose to move forward to a diploma or degree in addictions counselling at Rocky Mountain College.

(continued...)

## **Course Requirements**

\*These course requirements are representative and appear for informational purposes only. Please consult the Program Director for the most up to date program requirements.

### **Biblical & Theological Studies (9 credit hours)**

- BBL100 Introduction to the Bible (3)  
THO100 Christian Theology (3)  
CSP130 Introduction to Christian Spirituality (3)

### **General Arts (6 credit hours)**

- HTH180 Christian Mind (3)  
SSC352 Psychopharmacology (3)

### **Professional Studies (21 credit hours)**

- SSC150 Introduction to Addiction Counseling and Treatment Methodologies (3)  
SSC153 Addiction Counseling Skills I (3)  
SSC250 Human Development for Addictions Counseling (3)  
SSC251 Assessment, Screening and Use of Self (Suicide Intervention) (3)  
SSC252 Ethics and Behavioral Addictions (Relapse Prevention and Family Systems) (3)  
SSC351 Case Management, Grief and Relational Violence (3)  
FE132 Field Education I (1)  
SSC200 Addictions Counseling Practicum (external placement) (2)

As stated above, additional clinical supervision and work hours are required by CACCF for certification as an addictions counselor.

### **Completion of Program and Graduation Requirements**

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- successful completion of all required courses
- a growing, Spirit-directed Christian experience
- approval by the Board of Governors upon recommendation of the faculty
- demonstrated ability to engage professionally with clients and apply ethical and professional competencies

## CERTIFICATE IN CHRISTIAN DISCIPLESHIP

1 Year Program (31 credit hours)

This program provides students with an overview of the Bible and the core teachings, an understanding of how to think and act Christianly, a clear perspective on what God is doing in the world and how they can be a part of that, and an opportunity and the skills to connect in deeper ways with God. If you want to spend a year growing in your understanding of God, this is the program for you.

### Profile of a Graduating Student

A graduating student will:

- discover and build a personal spiritual life that brings students into intimate relationship with God
- develop a Christian view of God's Word, His Kingdom, the Christian faith, and the world around us
- discover their identity in Christ and develop a healthy self-awareness
- gain an understanding of issues and subjects which the student wants to explore

### Career Path Options

This program is designed to develop strong volunteers for local church ministries.

### Future Education Possibilities

Completion of this certificate qualifies as the first year of all RMC diploma and degree programs.

This certificate can be used as the first step in being equipped to serve God if He leads you to continue your training at RMC.

### Course Requirements

All students are required to take the following courses:

#### Biblical & Theological Studies (15 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| CSP130 | Introduction to Christian Spirituality (3) |
| IDS100 | Christian Faith & Practice I (3)           |

#### General Arts (6 credit hours)

|        |                                   |
|--------|-----------------------------------|
| HTH180 | Christian Mind (3)                |
| IDS101 | Christian Faith & Practice II (3) |

#### Professional Studies (10 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| LDR100 | Discipleship I (3)               |
| LDR101 | Discipleship II (3)              |
| FE160  | Field Education I (1)            |

## CERTIFICATE IN CHRISTIAN DISCIPLESHIP

### Experiential

1 Year Program (24 credit hours)

This program provides an experiential-based learning situation where the student is immersed in day-to-day ministry leadership complemented by relevant courses that will help the student to integrate both kinds of learning. Each student will have a personalized leadership context designed to stretch the student to grow in relationship with God and ministry within a mentored context. This program is designed for those who want to learn more about God, to experience the unknown, and be stretched intellectually and spiritually. This program provides students with an overview of the Bible, an understanding of how to think and act Christianly, a clear perspective on how they can be a part of what God is doing, and an opportunity and the skills to serve God better.

The courses in this program are all applicable to any other program at RMC. You can, if you sense God calling you, use this certificate as the next step, or the first step, in being equipped to serve God.

#### Profile of a Graduating Student

A graduating student will:

- develop a Christian view of God's Word, His Kingdom, and the world around us
- discover his or her identity in Christ and develop a healthy self-awareness
- gain an understanding of the nature of servant leadership and how she or he can live that out in service to God

#### Course Requirements

All students are required to take the following courses:

##### Biblical & Theological Studies (3 credit hours)

BBL100 Introduction to the Bible (3)

##### General Arts (3 credit hours)

HTH274 Leadership Principles (3)

##### Professional Studies (6 credit hours)

LDR100 Discipleship I (3)

LDR101 Discipleship II (3)

##### Approved Electives (12 credit hours)

##### Field Experience (non-credit)

## CERTIFICATE IN CHRISTIAN DISCIPLESHIP

### Ministry Among the Marginalized

1 Year Program (31 credit hours)

This certificate was developed by Hope City Church (Barrie, ON) in partnership with Rocky Mountain College (RMC) to offer a training program for those ministering among the marginalized. Hope City Church understands marginalized ministry and they have crafted a certificate program, with the help of RMC, that tackles the leadership learning curve related to work with the marginalized community.

#### Profile of a Graduating Student

Hope City is dedicated to developing leaders for the challenging work of Urban Ministry and Discipleship locally and beyond and will train workers in a combination of classroom (and online) studies and real-world missional ministry, through our strategic partnership with RMC.

#### Career Path Options

This program is designed to develop strong leaders to minister among the marginalized.

#### Future Education Possibilities

This certificate can be the starting point of further studies with Rocky Mountain College.

#### Course Requirements

All students are required to take the following courses:

##### Biblical & Theological Studies (12 credit hours)

- BBL100 Introduction to the Bible (3)
- CSP130 Introduction to Christian Spirituality (3)
- IDS100 Christian Faith & Practice I (3)
- Bible/Theology/Christian Spirituality Elective (3)

##### Leadership & Discipleship (18 credit hours)

- HTH274 Leadership Principles (3)
- IDS101 Christian Faith & Practice II (3)
- LDR201 Issues for Leadership Effectiveness (3)
- LDR230 Leading Ministry Among the Marginalized (3)

##### Two of the following:

- LDR220 Ministry Among the Marginalized Practicum (3)
- LDR231 Communicating Effectively (3)
- LDR232 Ministry Leadership Practices (3)
- LDR301 Leadership Strategies (3)
- LDR311 Team Leadership Theories & Practices (3)

##### Field Education (1 credit hour)

- FE102 Field Education Among Marginalized People (1)

## CERTIFICATE IN GLOBAL STUDIES

1 Year Program (33 credit hours)

This program provides a foundation for those who are seeking to prepare for crosscultural ministry with a well-established agency that will provide ongoing training and orientation.

### Profile of a Graduating Student

A graduating student will:

- demonstrate a personal spiritual relationship with God
- explain the core tenets of Christian faith and biblical truth
- assist others in learning the foundational truths of Scripture
- explain the key beliefs of the major religions of the world
- relate positively and well with people of other cultures
- implement effective strategies for transitioning into crosscultural ministry

### Career Path Options

This program is designed to equip people with the knowledge and skills needed to serve as entry-level crosscultural personnel as part of a healthy and dynamic team.

### Future Education Possibilities

Completion of this certificate will enable a person to continue into the BA in Leadership Development – Global Leadership program.

### Course Requirements

All students are required to take the following courses in order to earn this certificate:

#### Biblical & Theological Studies (18 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| BBL311 | Acts (3)                                   |
| CSP130 | Introduction to Christian Spirituality (3) |
| THO100 | Introduction to Christian Theology (3)     |

#### Professional Studies (15 credit hours)

|        |                                      |
|--------|--------------------------------------|
| ICS150 | Global Christian Citizenship (3)     |
| ICS250 | Crosscultural Communication (3)      |
| ICS253 | Global Ministry Practices (3)        |
| HTH276 | World Religions (3)                  |
| LDR454 | Cultural Intelligence Strategies (3) |

## **CERTIFICATE IN INDIGENOUS STUDIES**

1 Year Program (25 credit hours)  
(This certificate not yet approved for student loans)

### **Program Objectives and Outcomes**

This program is designed for the student who is interested in the ministry of reconciliation between Indigenous and non-Indigenous peoples; between all people and God. Students are provided with a critical lens to view and challenge mainstream ideas and assumptions while building foundational and essential skills to prepare them to work collaboratively with Indigenous communities and peoples. Course design and student assessment utilizes a combination of Indigenous and nonindigenous developers and facilitators.

This program helps the student to better understand Indigenous people and communities by exploring the history, experiences, culture, worldview, and spiritual practices of Canadian Indigenous peoples. Students will also explore the incarnational nature of the *missio Dei* (mission of God) as expressed through Jesus Christ as well as considering their own worldview, prejudices, and calls to action.

Each student will explore an Indigenous ministry context designed to stretch the student to grow in relationship with God and ministry within a mentored setting. This program is designed for those who want to learn more about God and be stretched intellectually and spiritually. This program provides students with an overview of the Bible, understanding of God's love for Indigenous peoples, a clear perspective on how they can be a part of Christ's ministry of reconciliation between Indigenous and non-Indigenous peoples, and opportunities and the skills to serve God better.

### **Profile of a Graduating Student with the Discipleship Certificate**

A graduating student will:

- discover and build a personal spiritual life that brings students into intimate relationship with God
- discover and build strong Christian community among students and with college faculty and staff
- develop a Christian view of God's Word, His Kingdom, the Christian faith, and the world around us
- discover their identity in Christ and develop a healthy self-awareness
- gain an understanding of issues and subjects which the student wants to explore

### **Career Path Options**

This program is designed to develop strong volunteers for local church ministries.

### **Future Education Possibilities**

Completion of this certificate qualifies as the first year of all RMC diploma and degree programs. You can use this certificate as the first step in being equipped to serve God if He leads you to continue your training at RMC.

### **Course Requirements**

All students are required to take the following courses:

#### **Biblical & Theological Studies** (9 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                                  |
| BBL211 | Synoptic Gospels (3)   |
| IDS150 | Introduction to Christian Ministry with Indigenous Peoples (3) |

#### **General Arts** (6 credit hours)

|        |   |
|--------|---|
| HTH190 | Indigenous Worldview and Religious Practice (3) |
| HTH274 | Leadership Principles (3)                       |

#### **Professional Development** (10 credit hours)

|        |  |
|--------|--|
| SSC321 | Five Voices: A Ministry Conversation Exploring Indigenous Trauma and Healing (3) |
| LDR110 | Discipling Others (3)  |
| LDR210 | Specialized Indigenous Ministry (3)  |
| FE160  | Field Education (1)  |

### **Completion of Program and Graduation Requirements**

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- all academic requirements must be completed
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## DIPLOMA IN CHRISTIAN LEADERSHIP

2 Year Program (62 credit hours)

This diploma builds on the knowledge and skills developed in the first year program, allowing the student to spend some time exploring a choice of ministries.

### Profile of a Graduating Student

A graduating student will:

- grow in understanding and application of scripture to life
- learn the principles and skills of life-long personal spiritual formation and growth
- advance in perception and use of natural ability and spiritual gifts and their relationship to one's spiritual and vocational call from God and ministry in a local congregation
- establish intercultural contacts and friendships

### Career Path Options

This program is designed to develop strong volunteers for local church ministries.

### Future Education Possibilities

Graduates can use this diploma as the first two years towards a degree at RMC.

### Course Requirements

#### Biblical & Theological Studies (24 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                    |
| BBL211 | Synoptic Gospels (3)                             |
| BBL220 | Pentateuch (3)                                   |
| BBL310 | Biblical Hermeneutics (3)                        |
| BBL314 | Pauline Epistles I (3)                           |
| CSP130 | Introduction to Christian Spirituality (3)       |
| CSP350 | Personal & Spiritual Development for Leaders (3) |
| IDS100 | Christian Faith & Practice I (3)                 |

#### General Arts (18 credit hours)

|        |                                    |
|--------|------------------------------------|
| COM100 | Introduction to Communications (3) |
| GEO150 | Water Science (3)                  |
| HTH180 | Christian Mind (3)                 |
| HTH274 | Leadership Principles (3)          |
| IDS101 | Christian Faith & Practice II (3)  |
| PSY193 | Principles of Psychology (3)       |

#### Professional Studies (20 credit hours)

|        |  |
|--------|--|
| ICS150 | Global Christian Citizenship (3)         |
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Leadership Strategies (3)                |
| LDR311 | Team Leadership Theories & Practices (3) |
| FE160  | Field Education I (1)                    |
| FE260  | Field Education II (1)                   |

## DIPLOMA IN CHRISTIAN LEADERSHIP

### Bible & Theology Track

2 Year Program (62 credit hours)

This diploma builds on the knowledge and skills developed in the first year program, allowing the student to spend some time exploring a choice of ministries.

#### Profile of a Graduating Student

A graduating student will:

- grow in understanding and application of scripture to life
- learn the principles and skills of life-long personal spiritual formation and growth
- advance in perception and use of natural ability and spiritual gifts and their relationship to one's spiritual and vocational call from God and ministry in a local congregation
- establish intercultural contacts and friendships

#### Career Path Options

This program is designed to develop strong volunteers for local church ministries.

#### Future Education Possibilities

Graduates can use this diploma as the first two years towards a degree at RMC.

#### Course Requirements

##### Biblical & Theological Studies (33 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| BBL310 | Biblical Hermeneutics (3)                  |
| BBL314 | Pauline Epistles I (3)                     |
| BBLxxx | Biblical Electives (6)                     |
| CSP130 | Introduction to Christian Spirituality (3) |
| CSPxxx | Christian Spirituality Elective (3)        |
| IDS100 | Christian Faith & Practice I (3)           |
| THO300 | Salvation & Sanctification (3)             |

##### General Arts (18 credit hours)

|        |   |
|--------|---|
| GEO150 | Water Science (3)                               |
| HTH180 | Christian Mind (3)                              |
| HTH274 | Leadership Principles (3)                       |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |

##### One of the following:

|        |   |
|--------|---|
| PSY193 | Principles of Psychology (3)              |
| SSC194 | Principles of Sociology (3)               |
| SSC195 | Introduction to Cultural Anthropology (3) |

##### Professional Studies (11 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| LDR100 | Discipleship I (3)               |
| LDR101 | Discipleship II (3)              |
| FE160  | Field Education I (1)            |
| FE260  | Field Education II (1)           |

## DIPLOMA IN HUMAN SERVICES

2 Year Program (62 credit hours)

This diploma provides an opportunity to develop a knowledge base and the skills for participation in community services programs and ministries.

### Profile of a Graduating Student

A graduating student will:

- grow in the understanding and application of scripture and spiritual formation to life, and to work in human services
- develop a knowledge base in human development
- explore the many life circumstances and conditions that place individuals and groups at risk
- build skills for providing supports and interventions to assist those who are in need
- practice within the established competencies of human services professionals

### Career Path Options

This diploma will provide the student with entry-level skills for employment in agencies and programs that serve children, youth, adults, and families.

### Future Education Possibilities

Graduates can apply these credits toward future studies at RMC if desired.

### Course Requirements

#### Biblical & Theological Studies (15 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| CSP130 | Introduction to Christian Spirituality (3) |
| IDS100 | Christian Faith & Practice I (3)           |

#### General Arts (18 credit hours)

|        |   |
|--------|---|
| HTH180 | Christian Mind (3)                              |
| HTH274 | Leadership Principles (3)                       |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |
| PSY193 | Principles of Psychology (3)                    |
| SSC284 | Social Science Research (3)                     |

#### Professional Studies (29 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| PSY293 | Developmental Psychology (3)     |

#### One of the following:

|        |  |
|--------|--|
| PSY295 | Abnormal Psychology (3)                      |
| PSY298 | Adolescent Psychology (3)                    |
| SSC330 | Theoretical Approaches in Human Services (3) |
| SSC340 | Skills & Techniques in Human Services (3)    |

#### Three of the following:

|        |   |
|--------|---|
| SSC282 | Social, Environmental & Disabling Issues in Development (3) |
| SSC335 | Grief and Mourning (3)                                      |
| SSC382 | Human Services and Community (3)                            |
| SSC384 | Substance Abuse & Related Health Issues (3)                 |
| SSC392 | Working with Children & Adolescents (3)                     |
| SSC399 | Supporting Families (3)                                     |
| SSC497 | Working with Groups (3)                                     |
| SSC299 | Diploma Practicum (3)                                       |
| FE170  | Field Education I (1)                                       |
| FE270  | Field Education II (1)                                      |

## DIPLOMA IN HUMAN SERVICES

### Addictions Counseling Track

2 Year Program (62 credit hours)

#### Program Objectives and Outcomes

This program requires the successful completion of the Addictions Counselling Certificate before beginning the diploma program which meets the educational requirements for certification with Canadian Addictions Counsellor Certification Federation (CACCF) and the International Certified Alcohol and Drug Counselor (ICADC). CACCF is the gold standard certification for addiction-specific counselors in Canada and Internationally and is the current Canadian Addiction Workforce Regulator. Students will learn enhanced skills that will support their work with individuals experiencing a substance use disorder.

Diploma programs in addictions counselling open increased opportunities for positions in programs and agencies that require education and experience beyond the certificate level.

This program is designed for those wishing to work in a secular or faith-based setting and will be taught from a Christian faith-based perspective, recognizing everyone in treatment as being created in God's image. It will provide the students with additional Biblical training, as well as adding General Arts courses and Addictions Counselling courses. Students will continue to be challenged to serve God with passion and excellence in the field of addictions counseling.

#### Profile of a Graduating Student with the Addictions Counseling Certificate

A graduating student will:

- demonstrate growth in understanding the impact of a substance use disorder
- demonstrate a respectful style of interaction with clients, recognizing they are in a position of privilege when someone shares their personal story with the counselor
- have a clear understanding of confidentiality in all their client interactions as well as the ethical treatment of individuals
- master additional therapeutic modalities and techniques

#### Certification

Upon completion of this certificate, the student will have the educational requirements to enter the certification process with the Canadian Addiction Counselors Certification Federation (CACCF) for the Canadian Certified Addiction Counsellor (CCAC) designation; and designation as an International Certified Alcohol and Drug Counselor (ICADC).

CACCF is the recognized certifying agency for addictions counselors in Canada. ICADC is administered through CACCF.

Provinces and U.S. States each regulate counselling and addictions treatment programs. Regulations vary from location to location. Students are encouraged to research applicable regulations and employment possibilities in their places of residence.

#### CACCF Certification Process

The certification process with CACCF, after completion of the certificate educational requirements, is as follows:

1. When the student has completed one-half of the educational requirements, they may apply to CACCF for designation as an Associate Addictions Counselor (AAC). This is a designation (not certification) for students who are in training towards completing the requirements for future certification.
2. Complete the CACCF-required 300 hours of Clinical Supervision in a recovery work setting.
3. Complete the CACCF-required 4000 hours of work in addictions counselling. (Notation: The 300 supervised hours and the 4000 work hours do not require the student to finish the academic requirements first. Students are encouraged to volunteer or work in an addictions recovery setting throughout the academic program.)
4. Write the CACCF standardized final examination. (A study guide is available.)
5. Sign the CACCF Canon of Ethics.

#### Career Path Options

Diploma graduates have employment possibilities in a wide range of agencies and programs that serve addictions and mental health services.

- Child and Youth services
- Alcohol and Drug Treatment Programs
- Group Homes, Community Shelters
- Family Social Services Agencies
- Victims Services Programs
- Restorative Justice Programs

#### Future Education Possibilities

Completion of this diploma qualifies as the second year of the RMC Bachelor of Arts (BA) degree program. This diploma allows the student to continue into the BA degree program.

Upon completion of this diploma, the student is immediately eligible to apply for the Associate Addictions Counselor designation with CACCF, if they did not apply following completion of the certificate program, which is valid for 5 years while you complete the other requirements for full certification.

(continued...)

## Course Requirements

\*These course requirements are representative and appear for informational purposes only. Please consult the Program Director for the most up to date program requirements.

Building on the foundation established by courses in the certificate program, the diploma program requires the following additional courses:

### Biblical & Theological Studies (15 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| CSP130 | Introduction to Christian Spirituality (3) |
| THO100 | Christian Theology                         |

### General Arts (18 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| HTH180 | Christian Mind (3)               |
| HTH274 | Leadership Principles (3)        |
| LNG180 | Academic Writing & Research (3)  |
| PSY193 | Principles of Psychology (3)     |

#### Select one of two:

|        |  |
|--------|--|
| PSY295 | Abnormal Psychology (3)  |
| SSC321 | Five Voices: A Ministry Conversation Exploring Indigenous Trauma and Healing (3) |
| SSC352 | Pharmacology (3)   |

### Professional Studies (33 credit hours)

|        |  |
|--------|--|
| LDR110 | Discipling Others (3)  |
| ICS150 | Global Christian Citizenship (3)                                     |
| SSC150 | Introduction to Addiction Counseling and Treatment Methodologies (3) |
| SSC153 | Addiction Counseling Skills I (3)                                    |
| SSC250 | Human Development for Addictions Counseling (3)                      |
| SSC251 | Assessment, Screening and Use of Self (3)                            |
| SSC252 | Ethics and Behavioral Addictions (3)                                 |
| SSC253 | Addiction Counseling Skills II (3)                                   |
| SSC351 | Case Management, Grief and Relational Violence (3)                   |
| FE132  | Field Education I (1)  |
| FE232  | Field Education II (1)   |
| SSC200 | Addictions Counseling Practicum I (2)                                |
| SSC300 | Addictions Counseling Practicum II (2)                               |

## Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from this RMC program:

- successful completion of RMC Addiction Counselling Diploma requirements
- evidence a growing, Spirit-directed Christian experience
- demonstrated ability to grow, engage with clients, and apply the materials learned
- approval by the Board of Governors upon recommendation of the faculty

## DIPLOMA IN GLOBAL STUDIES

2 Year or more Intensive Program

This diploma provides students with the biblical, theological, and Christian worldview foundation as well as essential understanding and skills for working crossculturally. In addition, students will receive job-ready training in one of several vocational areas that will equip them to serve as part of a team that is dealing with social or development issues, biblical literacy or evangelism. The program has a very practical element in that students will spend several months overseas doing ministry in a mentored situation. RMC has developed partnerships with other institutions to provide some of the vocational elements of this diploma. This is an intensive program which may involve additional courses to be completed during the summer between the first and second years or extra courses during one or more semesters, as well as the extended practicum in the second year.

### Profile of a Graduating Student

A graduating student will:

- understand and be able to apply biblical principles to life situations
- learn the principles and skills of life-long personal spiritual growth
- develop an in-demand entry-level vocational skill
- be able to work crossculturally as part of a team

### Career Path Options

This program is intended to provide students with entry-level positions in crosscultural teams operating around the globe.

### Future Education Possibilities

Graduates can build on this diploma to complete a bachelor's degree at RMC, although not all courses will fully transfer to all bachelor degree programs, or build on the vocational component to advanced levels.

### Program Specializations

Students in the diploma will specialize in one of the following areas:

- English as a Second Language
- Office Computer and Bookkeeping
- Project Management
- Global Child & Youth Care
- Language Surveyor
- Literacy Intern
- Accounting
- Practical Nursing
- Database Administration
- Network Technician
- Pre-employment in various trades

Note: Some of these specializations will be taken through other institutions including Bow Valley College, Southern Alberta Institute of Technology (SAIT), Mount Royal University, Canadian Institute of Linguistics at Trinity Western University, and Alberta Bible College. Students may be required to take these courses in the spring, summer and/or during the year. Some of these courses are available online while others are only available in person. Contact us for further details and options.

### Course Requirements

All students are required to take the following courses:

#### Biblical & Theological Studies (18 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                  |
| BBL211 | Synoptic Gospels (3)                           |
| BBL220 | Pentateuch (3)                                 |
| BBL250 | Applied Hermeneutics in the Book of Romans (3) |
| CSP130 | Introduction to Christian Spirituality (3)     |
| IDS100 | Christian Faith & Practice I (3)               |

#### General Arts (18 credit hours)

|        |                                   |
|--------|-----------------------------------|
| HTH180 | Christian Mind (3)                |
| HTH274 | Leadership Principles (3)         |
| HTH276 | World Religions (3)               |
| IDS101 | Christian Faith & Practice II (3) |

Two other General Arts courses that vary according to the specialization chosen.

#### Professional Studies (27 credit hours plus specialization courses)

|        |   |
|--------|---|
| ICS150 | Global Christian Citizenship (3)                          |
| ICS250 | Crosscultural Communication (3)                           |
| ICS252 | Theological Foundations for Global Studies (3)            |
| ICS253 | Global Ministry Practices (3)                             |
| ICS259 | International Practicum in the area of Specialization (6) |
| LDR100 | Discipleship I (3)  |
| LDR101 | Discipleship II (3)                                       |
| FE160  | Field Education I (1)                                     |
| FE260  | Field Education II (1)                                    |
| FE360  | Field Education III (1)                                   |

#### Program Specializations (credits and course requirements vary).

Some specializations have specific and/or different requirements. See [www.rockymountaincollege.ca](http://www.rockymountaincollege.ca) to view options and call Rocky Mountain College for details.

## BACHELOR OF RELIGIOUS STUDIES

### Custom Ministry Track

3 Year Degree Program (90 credit hours)

This 3 year degree program is intended for individuals who sense God's call to Christian ministry, or who wish to establish a foundation of Bible and theology on which to build a lay ministry. This degree permits students to choose from a range of study options to suit their own needs. Students will complete a practicum in their last year of study.

#### Profile of a Graduating Student

A graduating student will:

- demonstrate an overall knowledge of the Bible and its background
- articulate and support one's personal understanding of foundational biblical doctrines
- demonstrate commitment to communicating the gospel of Christ through personal discipleship and sharing their faith
- possess a wholesome personal view of self and the world
- understand the sense of vocational call and direction from God for a life of professional ministry in congregational and para-church settings

#### Career Path Options

Depending upon a person's maturity and life / ministry experience, graduates with this degree may be prepared for full-time pastoral ministry or work with a para-church organization.

#### Future Education Possibilities

This degree may also lead to admission into various seminaries in Canada and the U.S. If students plan to go to a seminary after this degree, consult with that institution so they can arrange their studies at RMC to meet the seminary's entrance requirements.

#### Course Requirements

##### Biblical & Theological Studies (30 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                      |
| BBL211 | Synoptic Gospels (3)                               |
| BBL220 | Pentateuch (3)                                     |
| BBL310 | Biblical Hermeneutics (3)                          |
| BBL314 | Pauline Epistles I (3)                             |
| BBLxxx | Biblical Studies Electives (3)                     |
| CSP130 | Introduction to Christian Spirituality (3)         |
| CSP350 | Personal and Spiritual Development for Leaders (3) |
| IDS100 | Christian Faith & Practice I (3)                   |
| THO300 | Salvation & Sanctification (3)                     |

##### General Arts (30 credit hours)

|                              |   |
|------------------------------|---|
| COM100                       | Introduction to Communication (3)         |
| GEO150                       | Water Science (3)                         |
| HTH180                       | Christian Mind (3)                        |
| HTH272                       | Introduction to World Civilizations (3)   |
| HTH274                       | Leadership Principles (3)                 |
| HTH283                       | Principles of Philosophy (3)              |
| HTH287                       | History of Christianity I (3)             |
| HTH288                       | History of Christianity II (3)            |
| IDS101                       | Christian Faith & Practice II (3)         |
| <u>One of the following:</u> |   |
| PSY193                       | Principles of Psychology (3)              |
| SSC194                       | Principles of Sociology (3)               |
| SSC195                       | Introduction to Cultural Anthropology (3) |

##### Professional Studies (30 credit hours)

|        |  |
|--------|--|
| ICS150 | Global Christian Citizenship (3)                     |
| LDR100 | Discipleship I (3)                                   |
| LDR101 | Discipleship II (3)                                  |
| FE110  | Field Education I (1)                                |
| FE210  | Field Education II (1)                               |
| FE310  | Field Education III (1)                              |
| LDR499 | Custom Ministry Practicum (6)<br>(minimum 600 hours) |

12 credits of professional courses approved by the VP Academic in consultation with relevant Program Coordinator(s)

Note: A total of 24 credits must be in courses at the 300 or 400 level.

#### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF RELIGIOUS STUDIES

### Leadership Track

3 Year Degree Program (90 credit hours)

This 3 year degree program is intended for individuals who sense God's call to Christian ministry, or who wish to establish a foundation of Bible and theology on which to build a lay ministry. This degree permits students to choose from a range of study options to suit their own needs. Students will complete a practicum in their last year of study.

#### Profile of a Graduating Student

A graduating student will:

- demonstrate an overall knowledge of the Bible and its background
- articulate and support one's personal understanding of foundational biblical doctrines
- demonstrate commitment to communicating the gospel of Christ through personal discipleship and sharing their faith
- possess a wholesome personal view of self and the world
- understand the sense of vocational call and direction from God for a life of professional ministry in congregational and para-church settings

#### Career Path Options

Depending upon a person's maturity and life / ministry experience, graduates with this degree may be prepared for full-time pastoral ministry or work with a para-church organization.

#### Future Education Possibilities

This degree may also lead to admission into various seminaries in Canada and the U.S. If students plan to go to a seminary after this degree, consult with that institution so they can arrange their studies at RMC to meet the seminary's entrance requirements.

#### Course Requirements

##### Biblical & Theological Studies (30 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                      |
| BBL211 | Synoptic Gospels (3)                               |
| BBL220 | Pentateuch (3)                                     |
| BBL310 | Biblical Hermeneutics (3)                          |
| BBL311 | Acts (3)   |
| BBL314 | Pauline Epistles I (3)                             |
| CSP130 | Introduction to Christian Spirituality (3)         |
| CSP350 | Personal and Spiritual Development for Leaders (3) |
| IDS100 | Christian Faith & Practice I (3)                   |
| THO300 | Salvation & Sanctification (3)                     |

##### General Arts (33 credit hours)

|        |   |
|--------|---|
| COM100 | Introduction to Communication (3)       |
| GEO150 | Water Science (3)                       |
| HTH180 | Christian Mind (3)                      |
| HTH272 | Introduction to World Civilizations (3) |
| HTH274 | Leadership Principles (3)               |

|        |                                   |
|--------|-----------------------------------|
| HTH283 | Principles of Philosophy (3)      |
| HTH287 | History of Christianity I (3)     |
| HTH288 | History of Christianity II (3)    |
| IDS101 | Christian Faith & Practice II (3) |
| PSY193 | Principles of Psychology (3)      |
| SSC194 | Principles of Sociology (3)       |

##### Professional Studies (27 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
|--------|----------------------------------|

##### Core Leadership Courses

|        |  |
|--------|--|
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Strategic Leadership (3)                 |
| LDR311 | Team Leadership Theories & Practices (3) |

|       |                         |
|-------|-------------------------|
| FE110 | Field Education I (1)   |
| FE210 | Field Education II (1)  |
| FE310 | Field Education III (1) |

Relevant Leadership Practicum (6)  
(minimum 600 hours)

Note: A total of 24 credits must be in courses at the 300 or 400 level.

#### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF RELIGIOUS STUDIES

### Pre-Seminary Track

3 Year Degree Program (90 credit hours)

This 3 year degree program is intended for individuals who sense God's call to Christian ministry, or who wish to establish a foundation of Bible and theology on which to build a lay ministry.

#### Profile of a Graduating Student

A graduating student will:

- demonstrate an overall knowledge of the Bible and its background
- articulate and support one's personal understanding of foundational biblical doctrines
- demonstrate commitment to communicating the gospel of Christ through personal discipleship and sharing their faith
- possess a wholesome personal view of self and the world
- understand the sense of vocational call and direction from God for a life of professional ministry in congregational and para-church settings

#### Career Path Options

Depending upon a person's maturity and life / ministry experience, graduates with this degree may be prepared for full-time pastoral ministry or work with a para-church organization.

#### Future Education Possibilities

This degree may also lead to admission into various seminaries in Canada and the U.S. If students plan to go to a seminary after this degree, consult with that institution so they can arrange their studies at RMC to meet the seminary's entrance requirements.

#### Course Requirements

##### Biblical & Theological Studies (42 credit hours)

|                |  |
|----------------|--|
| BBL100         | Introduction to the Bible (3)              |
| BBL211         | Synoptic Gospels (3)                       |
| BBL220         | Pentateuch (3)                             |
| BBL310         | Biblical Hermeneutics (3)                  |
| BBL314         | Pauline Epistles I (3)                     |
| BBL3xx/4xx     | Biblical Electives (9)                     |
| CSP130         | Introduction to Christian Spirituality (3) |
| CSPxxx         | Christian Spirituality Elective (3)        |
| IDS100         | Christian Faith & Practice I (3)           |
| THO300         | Salvation & Sanctification (3)             |
| BBL/CSP/THOxxx | Electives (6)                              |

##### General Arts (36 credit hours)

|        |   |
|--------|---|
| GEO150 | Water Science (3)                               |
| HTH180 | Christian Mind (3)                              |
| HTH272 | Introduction to World Civilizations (3)         |
| HTH274 | Leadership Principles (3)                       |
| HTH283 | Principles of Philosophy (3)                    |
| HTHxxx | Church History Electives (6)                    |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |
| LNG285 | Elementary New Testament Greek I (3)            |
| LNG286 | Elementary New Testament Greek II (3)           |
| PSY193 | Principles of Psychology (3)                    |

##### Professional Studies (12 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| LDR100 | Discipleship I (3)               |
| LDR101 | Discipleship II (3)              |
| FE110  | Field Education I (1)            |
| FE210  | Field Education II (1)           |
| FE310  | Field Education III (1)          |

Note: A total of 24 credits must be in courses at the 300 or 400 level.

#### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN HUMAN SERVICES

### Addictions Counseling Major

4 Year Degree Program (120 credit hours)

#### Program Objectives and Outcomes

This program requires the successful completion of the Addictions Counselling Certificate and Diploma before beginning the degree program which meets and exceeds the educational requirements for Canadian Addictions Counsellor Certification Federation (CACCF) and for designation as an International Certified Alcohol and Drug Counselor certification. CACCF is the gold standard certification for addiction-specific counselors in Canada and internationally and is the current Canadian Addiction Workforce Regulator. Students will learn enhanced skills that will support their work with individuals experiencing a substance use disorder and frequently co-occurring disorders.

The degree program is designed for those wishing to work in secular or faith-based settings and will be taught from a Christian faith-based perspective, recognizing everyone in treatment as having been created in the image of God. The degree provides the student with additional theological training and General Arts understandings of human cultures and the world. This degree will continue to challenge the student to serve God with passion and excellence in the field of addiction counseling.

#### Profile of a Graduating Student

A graduating student will demonstrate:

- an in-depth understanding of the use of self, therapeutic processes, and integration of faith with psychotherapeutic techniques and presence in counselling
- discernment in the use of therapeutic modalities and techniques
- competence in conducting assessments and developing a course of treatment
- case management and documentation skills
- self-management in use of boundaries, confidentiality, and clinical supervision

#### Career Path Possibilities

Graduates with a Bachelor of Arts in Human Services – Addictions Counselling will be qualified to hold responsible positions such as the following:

- Probation or Parole Addictions Counsellor
- Restorative Justice Facilitator – Addictions
- Addictions Program Manager
- Mental Health and Addictions Counsellor (Co-Occurring Disorders)
- Positions within health care treatment programs and facilities
- Case manager within second-stage recovery programs
- Child and Youth Care Counsellor, Addictions
- Behavioral Addictions Counselor
- Addictions Community Educator

Provinces and U.S. States each regulate counselling and addictions treatment programs. Regulations vary from place to place. Students are encouraged to research applicable regulations in their places of residence and future employment.

#### Future Education Possibilities

With the completion of this degree and 5 years of work experience in the field, the individual would be eligible to continue their career path with continuing education credits specifically in clinical supervision to become a **Certified Clinical Supervisor** (CACCF designation).

Graduates who wish to pursue a master's degree in counselling or addiction studies will have the necessary bachelor's degree to apply to graduate programs.

#### Course Requirements

\*These course requirements are representative and appear for informational purposes only. Please consult the Program Director for the most up to date program requirements.

#### Biblical & Theological Studies (30 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| BBL310 | Biblical Hermeneutics (3)                  |
| BBL314 | Pauline Epistles I (3)                     |
| ICS150 | Global Christian Citizenship (3)           |
| THO100 | Christian Theology (3)                     |
| THO300 | Salvation and Sanctification (3)           |
| CSP130 | Introduction to Christian Spirituality (3) |
| CSPxxx | Christian Spirituality Elective (3)*       |

\*indicates an elective of the student's choosing

#### General Arts (33 credit hours)

|        |  |
|--------|--|
| LNG180 | Introduction to Academic Writing & Research (3)                                  |
| HTH180 | Christian Mind (3)   |
| HTH182 | Christian Ethics (3)   |
| HTH272 | Introduction to World Civilizations (3)  |
| HTH274 | Leadership Principles (3)  |
| HTH283 | Principles of Philosophy (3)   |
| PSY193 | Principles of Psychology (3)   |
| SSC194 | Principles of Sociology (3)  |
| PSY295 | Abnormal Psychology (3)  |
| SSC352 | Pharmacology (3)   |
| SSC321 | Five Voices: A Ministry Conversation Exploring Indigenous Trauma and Healing (3) |

(continued...)

One of the following:

- SSC194 Principles of Sociology (3)
- SSC195 Introduction to Cultural Anthropology (3)
- SSC284 Social Science Research (3)
- PSY293 Developmental Psychology (3)
- PSY295 Abnormal Psychology (3)

**Professional Studies (57 credit hours)**

- LDR110 Discipling Others (3)
- SSC150 Introduction to Addiction Counseling and Treatment Methodologies (3)
- SSC153 Addiction Counseling Skills I (3)
- SSC250 Human Development for Addictions Counseling (3)
- SSC251 Assessment, Screening and Use of Self (3)
- SSC252 Ethics and Behavioral Addictions (3)
- SSC253 Addiction Counseling Skills II (3)
- SSC254 Relational Issues (3)
- SSC350 Trauma and Disordered Eating (3)
- SSC351 Case Management, Grief and Relational Violence (3)
- SSC353 Addiction Counseling Skills III (3)
- SSC354 Expressive Arts, Play Therapy & Forgiveness (3)
- SSC382 Community Based Interventions (3)
- SSC495 Senior Research Project (3)
- SSC496 Advanced Practice (3)
- SSC497 Working with Groups (3)
- FE132 Field Education I (1)
- FE232 Field Education II (1)
- FE332 Field Education III (1)
- SSC200 Addictions Counseling Practicum I (2)
- SSC300 Addictions Counseling Practicum II (2)
- SSC400 Addictions Counseling Practicum III (2)

**Completion of Program and Graduation Requirements**

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- successful completion of the Rocky Mountain College Addiction Counselling Certificate and Diploma
- successful completion of the Addictions Counselling Degree program requirements
- a growing, Spirit-directed Christian experience
- approval by the Board of Governors upon recommendation of the faculty
- demonstrated ability to continue growth in engaging with clients, and the ability to apply addictions counselling knowledge base and skills
- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements.
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

# BACHELOR OF ARTS IN HUMAN SERVICES

## Counseling Major

4 Year Degree Program (120 credit hours)

This major combines studies in the Bible and theology with psychology, sociology, counseling and related disciplines. Students will also learn foundational clinical skills for working with individuals and groups.

### Practicum (6 academic credits)

In the fourth year of study, a 600 hour practicum is completed in a Calgary human services agency. Under supervision, the student participates in the day-to-day work of the agency, developing valuable skills in the human services profession. The student is charged for these academic credits.

### Profile of a Graduating Student

A graduating student will:

- increase knowledge of the scriptures and of the theory and practice of ministry
- integrate principles of psychology and counseling with Christian thought and practice
- understand the principles of psychology which form the theoretical foundation for the practice of counseling
- develop individual and group counseling skills for use in human services work environments
- identify the necessity of receiving supervision, continuing education, and making referrals
- value and facilitate ethical human services practices

### Career Path Possibilities

Students who have completed this degree are well prepared for entry level positions in a wide range of human service agencies. Currently, graduates of this program are working with youth, adults, and families in a variety of clinical and educational settings: group homes, treatment centres, community youth services, correctional services, mental health support services, addiction treatment agencies, women's shelters, counseling agencies, and church staff positions.

### Future Education Possibilities

Although the primary focus of this program of studies is to prepare individuals for entry level positions in human services, some exceptional graduates have been successful in gaining entry to graduate programs in counseling or other human services fields. Graduate admissions are highly competitive, requiring an undergraduate grade point average of 3.00 or higher.

### Course Requirements

#### Biblical & Theological Studies (30 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| BBL310 | Biblical Hermeneutics (3)                  |
| BBL314 | Pauline Epistles I (3)                     |
| CSP130 | Introduction to Christian Spirituality (3) |
| CSPxxx | Christian Spirituality Elective (3)        |
| ICS150 | Global Christian Citizenship (3)           |
| IDS100 | Christian Faith & Practice I (3)           |
| THO300 | Salvation & Sanctification (3)             |

#### General Arts (33 credit hours)

|        |   |
|--------|---|
| HTH180 | Christian Mind (3)                              |
| HTH272 | Introduction to World Civilizations (3)         |
| HTH274 | Leadership Principles (3)                       |
| HTH283 | Principles of Philosophy (3)                    |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |
| PSY193 | Principles of Psychology (3)                    |

#### One of the following:

|        |   |
|--------|---|
| SSC194 | Principles of Sociology (3)               |
| SSC195 | Introduction to Cultural Anthropology (3) |
| SSC284 | Social Science Research (3)               |
| PSY293 | Developmental Psychology (3)              |
| PSY295 | Abnormal Psychology (3)                   |

#### Professional Studies (48 credit hours)

|        |  |
|--------|--|
| SSC330 | Theoretical Approaches in Human Services (3) |
| SSC340 | Skills & Techniques in Human Services (3)    |
| SSC382 | Human Services Community Development (3)     |
| SSC384 | Substance Abuse & Related Health Issues (3)  |
| SSC392 | Working with Children & Adolescents (3)      |
| SSC399 | Supporting Families (3)                      |
| SSC495 | Senior Research Project (3)                  |
| SSC497 | Working with Groups (3)                      |
| SSC499 | Human Services Practicum (9)                 |
| SSCxxx | Social Science Electives (6)                 |
| LDR100 | Discipleship I (3)                           |
| LDR101 | Discipleship II (3)                          |
| FE170  | Field Education I (1)                        |
| FE270  | Field Education II (1)                       |
| FE370  | Field Education III (1)                      |

#### Electives (9 credit hours)

### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN HUMAN SERVICES

### Child & Youth Care Major

4 Year Degree Program (120 credit hours)

Child and youth care counsellors provide support services to at-risk children, youth, and their families through a broad range of social service agencies. This major combines studies in Bible and theology with courses that prepare graduates for positions in group homes, treatment centres, youth centres, therapeutic foster care programs, community-based programs, and family support programs. Knowledgeable and skilled graduates in this field are in demand across Canada and the United States.

#### Profile of a Graduating Student

A graduating student will:

- demonstrate a comprehensive knowledge of the Bible and the ability to integrate its principles with the relevant knowledge and theories from the social sciences and apply those principles in both personal and professional aspects of life
- develop a foundational knowledge base in psychology and counseling
- build understandings in assessment, prevention, intervention, and support services
- integrate this knowledge base with best practices in child and youth care
- expand service delivery skills through participation in significant practicum placements in Calgary-area agencies

#### Career Path Possibilities

Graduates will take positions in community agencies, social service agencies, child care programs, and churches.

#### Future Education Possibilities

Those who achieve at a high academic level may use this degree to enter a graduate degree program in child and youth care studies.

#### Course Requirements

##### Biblical & Theological Studies (30 credit hours)

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)              |
| BBL211 | Synoptic Gospels (3)                       |
| BBL220 | Pentateuch (3)                             |
| BBL310 | Biblical Hermeneutics (3)                  |
| BBL314 | Pauline Epistles I (3)                     |
| CSP130 | Introduction to Christian Spirituality (3) |
| CSPxxx | Christian Spirituality Elective (3)        |
| ICS150 | Global Christian Citizenship (3)           |
| IDS100 | Christian Faith & Practice I (3)           |
| THO300 | Salvation & Sanctification (3)             |

##### General Arts (36 credit hours)

|        |   |
|--------|---|
| HTH180 | Christian Mind (3)                              |
| HTH272 | Introduction to World Civilizations (3)         |
| HTH274 | Leadership Principles (3)                       |
| HTH283 | Principles of Philosophy (3)                    |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |
| PSY193 | Principles of Psychology (3)                    |

#### One of the following:

|        |  |
|--------|--|
| SSC194 | Principles of Sociology (3)                    |
| SSC195 | Introduction to Cultural Anthropology (3)      |
| SSC175 | Theological Foundations for Human Services (3) |
| SSC284 | Social Science Research (3)                    |
| PSY293 | Developmental Psychology (3)                   |
| PSY298 | Adolescent Psychology (3)                      |
| SSC310 | Child and Youth Mental Health (3)              |
| SSC383 | Canadian Aboriginal Cultures (3)               |

#### Professional Studies (51 credit hours)

|        |   |
|--------|---|
| SSC282 | Social, Environmental & Disabling Issues in Development (3) |
| SSC285 | Professional Foundations of Child & Youth Care (3)          |
| SSC330 | Theoretical Approaches in Human Services (3)                |
| SSC340 | Skills & Techniques in Human Services (3)                   |
| SSC382 | Human Services Community Development (3)                    |
| SSC384 | Substance Abuse & Related Health Issues (3)                 |
| SSC392 | Working with Children & Adolescents (3)                     |
| SSC399 | Supporting Families (3)                                     |
| SSC480 | Assessment & Treatment Milieu (3)                           |
| SSC497 | Working with Groups (3)                                     |
| SSC489 | Child & Youth Care Practicum (9)                            |
| LDR100 | Discipleship I (3)  |
| LDR101 | Discipleship II (3)   |
| FE170  | Field Education I (1)                                       |
| FE270  | Field Education II (1)                                      |
| FE370  | Field Education III (1)                                     |

#### Electives (3 credit hours)

#### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

# BACHELOR OF ARTS IN LEADERSHIP DEVELOPMENT

## Global Leadership Major

4 Year Degree Program (120 credit hours)

This program equips students to provide leadership in ministry crossculturally. Providing effective spiritual leadership in one's own culture is challenging, but giving leadership to people of another cultural group adds another dimension to the task. This program will equip students as leaders and give them the tools and experience to do so interculturally.

### Profile of a Graduating Student

A graduating student will:

- give evidence of suitable character with respect to ministry
- give evidence of ministry passion, gifting, calling and relational skills
- acquire evident personal knowledge and skills of leadership
- demonstrate a strong grounding in general Bible knowledge and in the historic and cultural backgrounds of the Bible
- demonstrate skills in the interpretation, application, and communication of biblical truth
- articulate and support a personal understanding and application of Christian doctrine
- demonstrate a comprehensive understanding of the biblical/theological basis for world evangelism
- develop a growing passion to be a world Christian and participate in evangelism both at home and abroad
- discover and grow in cultural sensitivity to members of other cultures and faith communities
- discover a biblical worldview that enables them to live and minister effectively in a multicultural environment
- acquire skills and experience necessary to successfully disciple someone from another culture

### Career Path Options

This major prepares graduates for intercultural ministry within North America or beyond. This degree will also help people work in para-church organizations and social agencies who work interculturally in areas of relief, community development, immigration, or outreach.

### Future Education Possibilities

This degree program provides the student with a foundation for graduate studies in various Christian fields.

### Course Requirements

#### Biblical & Theological Studies (36 credit hours)

##### Biblical Studies

|        |                               |
|--------|-------------------------------|
| BBL100 | Introduction to the Bible (3) |
| BBL211 | Synoptic Gospels (3)          |
| BBL220 | Pentateuch (3)                |
| BBL310 | Biblical Hermeneutics (3)     |
| BBL311 | Acts (3)                      |
| BBL314 | Pauline Epistles I (3)        |
| BBLxxx | Biblical Studies Elective (3) |
| BBLxxx | Biblical Studies Elective (3) |

##### Theological Studies

|        |                                  |
|--------|----------------------------------|
| IDS100 | Christian Faith & Practice I (3) |
| THO300 | Salvation & Sanctification (3)   |

##### Christian Spirituality

|        |  |
|--------|--|
| CSP130 | Introduction to Christian Spirituality(3)          |
| CSP350 | Personal and Spiritual Development for Leaders (3) |

#### General Arts (36 credit hours)

|        |   |
|--------|---|
| COM100 | Introduction to Communication (3)         |
| GEO150 | Water Science (3)                         |
| HTH180 | Christian Mind (3)                        |
| HTH272 | Introduction to World Civilizations (3)   |
| HTH274 | Leadership Principles (3)                 |
| HTH276 | World Religions (3)                       |
| HTH283 | Principles of Philosophy (3)              |
| HTH287 | History of Christianity I (3)             |
| HTH288 | History of Christianity II (3)            |
| ICS150 | Global Christian Citizenship (3)          |
| IDS101 | Christian Faith & Practice II (3)         |
| SSC195 | Introduction to Cultural Anthropology (3) |

#### Professional Studies (45 credit hours)

##### Core Leadership Courses

|        |  |
|--------|--|
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Leadership Strategies (3)                |
| LDR311 | Team Leadership Theories & Practices (3) |
| LDR402 | Leadership Capstone Course (3)           |
| FE160  | Field Education I (1)                    |
| FE260  | Field Education II (1)                   |
| FE360  | Field Education III (1)                  |

##### Specialization

|        |   |
|--------|---|
| LDR252 | Theological Foundations for Global Leadership (3)                       |
| LDR451 | Crosscultural Communication (3)   |
| LDR453 | Global Leadership Practices (3)   |
| LDR454 | Cultural Intelligence Strategies (3)                                    |
| LDR459 | Global Leadership Practicum (12)<br>(6 months full-time, international) |

#### Electives (3 credit hours)

### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN LEADERSHIP DEVELOPMENT

### Pastoral Leadership Major

4 Year Degree Program (120 credit hours)

The goal of this program is to give students the opportunity to develop a foundation of theological and practical knowledge and experience essential to general pastoral ministry: leadership, administration, preaching, pastoral care and counseling, the personal and professional life of a pastor.

#### Profile of a Graduating Student

A graduating student will:

- give evidence of suitable character with respect to the pastoral office, in particular, demonstrate the Fruit of the Spirit
- give evidence of ministry passion, gifting, and relational skills
- demonstrate realistic understanding of the personal and professional life of a pastor
- acquire evident personal knowledge of leadership principles and practices
- demonstrate a strong grounding in general Bible knowledge and in the historic, cultural, and linguistic backgrounds of the Bible
- demonstrate skills in the interpretation, application, and communication of biblical truth
- articulate and support a personal understanding of major Christian doctrines
- be equipped to engage in fruitful dialogue with those of differing worldviews
- demonstrate both, an understanding of Canada's multicultural reality, and a personal commitment to evangelism in Canada and internationally

#### Career Path Options

Most often, this major is a graduate's first step towards work in an associate or senior pastor role in a local church setting.

#### Future Education Possibilities

This degree program will provide students with a foundation for graduate studies in various Christian fields.

#### Course Requirements

##### Biblical & Theological Studies (36 credit hours)

###### *Biblical Studies*

|        |                               |
|--------|-------------------------------|
| BBL100 | Introduction to the Bible (3) |
| BBL211 | Synoptic Gospels (3)          |
| BBL220 | Pentateuch (3)                |
| BBL310 | Biblical Hermeneutics (3)     |
| BBL311 | Acts (3)                      |
| BBL314 | Pauline Epistles I (3)        |
| BBLxxx | Biblical Studies Elective (3) |
| BBLxxx | Biblical Studies Elective (3) |

###### *Theological Studies*

|        |                                  |
|--------|----------------------------------|
| IDS100 | Christian Faith & Practice I (3) |
| THO300 | Salvation & Sanctification (3)   |

###### *Christian Spirituality*

|        |  |
|--------|--|
| CSP130 | Introduction to Christian Spirituality(3)          |
| CSP350 | Personal and Spiritual Development for Leaders (3) |

##### General Arts (36 credit hours)

|        |   |
|--------|---|
| COM100 | Introduction to Communications (3)      |
| GEO150 | Water Science (3)                       |
| HTH180 | Christian Mind (3)                      |
| HTH272 | Introduction to World Civilizations (3) |
| HTH274 | Leadership Principles (3)               |
| HTH283 | Principles of Philosophy (3)            |
| HTH287 | History of Christianity I (3)           |
| HTH288 | History of Christianity II (3)          |
| ICS150 | Global Christian Citizenship (3)        |
| IDS101 | Christian Faith & Practice II (3)       |
| PSY193 | Principles of Psychology (3)            |
| SSC194 | Principles of Sociology (3)             |

##### Professional Studies (45 credit hours)

###### *Core Leadership Courses*

|        |  |
|--------|--|
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Leadership Strategies (3)                |
| LDR311 | Team Leadership Theories & Practices (3) |
| LDR402 | Leadership Capstone Course (3)           |
| FE160  | Field Education I (1)                    |
| FE260  | Field Education II (1)                   |
| FE360  | Field Education III (1)                  |

###### *Specialization*

|                  |  |
|------------------|--|
| LDR431           | Homiletics (3)                                     |
| LDR432           | Theological Foundations of Pastoral Leadership (3) |
| LDR433           | Pastoral Leadership Practices (3)                  |
| LDR434           | Pastoral Care (3)                                  |
| LDR439           | Pastoral Leadership Practicum (12)                 |
| <b>Electives</b> | <b>(3 credit hours)</b>                            |

##### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN LEADERSHIP DEVELOPMENT

### Specialized Leadership Major

The Specialized Leadership Major provides opportunity for individuals who have established professional credentials in another field to build expertise in Bible and theology and application of Christian faith to personal and ministry life and practice.

#### Profile of a Graduating Student

A graduating student will:

- demonstrate a grounding in the Bible and its background, and commitment to a lifetime of study
- articulate and support a personal understanding of major biblical doctrines
- understand and exemplify Christian growth and maturity in personal, congregational, and professional life settings
- demonstrate personal knowledge and skills of leadership
- advance in perception and use of natural ability and spiritual gifts and their relationship to one's vocation and ministry.

#### Future Education Possibilities

This degree program provides the student with a foundation for graduate studies in various Christian fields.

#### Course Requirements

##### Biblical & Theological Studies (36 credit hours)

###### *Biblical Studies*

|        |                               |
|--------|-------------------------------|
| BBL100 | Introduction to the Bible (3) |
| BBL211 | Synoptic Gospels (3)          |
| BBL220 | Pentateuch (3)                |
| BBL310 | Biblical Hermeneutics (3)     |
| BBL311 | Acts (3)                      |
| BBL314 | Pauline Epistles I (3)        |
| BBLxxx | Biblical Studies Elective (3) |
| BBLxxx | Biblical Studies Elective (3) |

###### *Theological Studies*

|        |                                  |
|--------|----------------------------------|
| IDS100 | Christian Faith & Practice I (3) |
| THO300 | Salvation & Sanctification (3)   |

###### *Christian Spirituality*

|        |  |
|--------|--|
| CSP130 | Introduction to Christian Spirituality(3)          |
| CSP350 | Personal and Spiritual Development for Leaders (3) |

##### General Arts (36 credit hours)

|        |   |
|--------|---|
| COM100 | Introduction to Communications (3)      |
| GEO150 | Water Science (3)                       |
| HTH180 | Christian Mind (3)                      |
| HTH272 | Introduction to World Civilizations (3) |
| HTH274 | Leadership Principles (3)               |
| HTH283 | Principles of Philosophy (3)            |

###### One of the following:

|        |                                |
|--------|--------------------------------|
| HTH287 | History of Christianity I (3)  |
| HTH288 | History of Christianity II (3) |

|   |                                   |
|---|-----------------------------------|
| ICS150                                    | Global Christian Citizenship (3)  |
| IDS101                                    | Christian Faith & Practice II (3) |
| Approved General Arts courses (9 credits) |                                   |

##### Professional Studies (48 credit hours)

###### *Core Leadership Courses*

|        |  |
|--------|--|
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Leadership Strategies (3)                |
| LDR311 | Team Leadership Theories & Practices (3) |
| LDR402 | Leadership Capstone Course (3)           |
| FE160  | Field Education I (1)                    |
| FE260  | Field Education II (1)                   |
| FE360  | Field Education III (1)                  |
| LDR429 | Specialized Leadership Practicum (6)     |

###### *Specialization*

Approved courses in specialization from RMC or another institution (21)

#### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN LEADERSHIP DEVELOPMENT

### Youth Leadership Major

4 Year Degree Program (120 credit hours)

This major is designed to prepare the student to disciple and nurture young people in the 21st century. A student will learn how to meet the needs of junior and senior high students in a church, camp or other ministry setting.

#### Profile of a Graduating Student

A graduating student will:

- understand and have an appreciation for the central doctrines of the Christian faith and an ability to articulate them clearly
- sense the urgency of the biblical imperative to disciple youth leaders, parents and teenagers in their relationship with Jesus
- formulate a biblical philosophy of youth ministry enabling the student to critically evaluate and apply various models of youth ministry as required
- acquire an understanding of biblical education which can be adapted to the needs and characteristics of adolescents within the changing North American subculture
- exhibit effective formal and informal communication skills with adolescents
- exercise counseling skills related to the specific needs of youth and parents within our current culture

#### Career Path Options

Graduates will be prepared to serve as full-time youth pastors in a local church, with para-church organizations such as Youth for Christ, Young Life, Campus Crusade for Christ, or Camping ministries.

#### Future Education Possibilities

This degree will provide students with a foundation for graduate studies in various Christian fields.

#### Course Requirements

##### Biblical & Theological Studies (36 credit hours)

###### *Biblical Studies*

|        |                               |
|--------|-------------------------------|
| BBL100 | Introduction to the Bible (3) |
| BBL211 | Synoptic Gospels (3)          |
| BBL220 | Pentateuch (3)                |
| BBL310 | Biblical Hermeneutics (3)     |
| BBL311 | Acts (3)                      |
| BBL314 | Pauline Epistles I (3)        |
| BBLxxx | Biblical Studies Elective (3) |
| BBLxxx | Biblical Studies Elective (3) |

###### *Theological Studies*

|        |                                  |
|--------|----------------------------------|
| IDS100 | Christian Faith & Practice I (3) |
| THO300 | Salvation & Sanctification (3)   |

###### *Christian Spirituality*

|        |  |
|--------|--|
| CSP130 | Introduction to Christian Spirituality(3)          |
| CSP350 | Personal and Spiritual Development for Leaders (3) |

##### General Arts (36 credit hours)

|        |   |
|--------|---|
| COM100 | Introduction to Communications (3)      |
| GEO150 | Water Science (3)                       |
| HTH180 | Christian Mind (3)                      |
| HTH272 | Introduction to World Civilizations (3) |
| HTH274 | Leadership Principles (3)               |
| HTH283 | Principles of Philosophy (3)            |
| HTH287 | History of Christianity I (3)           |
| HTH288 | History of Christianity II (3)          |
| ICS150 | Global Christian Citizenship (3)        |
| IDS101 | Christian Faith & Practice II (3)       |
| PSY193 | Principles of Psychology (3)            |
| PSY298 | Adolescent Psychology (3)               |

##### Professional Studies (45 credit hours)

###### *Core Leadership Courses*

|        |  |
|--------|--|
| LDR100 | Discipleship I (3)                       |
| LDR101 | Discipleship II (3)                      |
| LDR201 | Issues for Leadership Effectiveness (3)  |
| LDR301 | Leadership Strategies (3)                |
| LDR311 | Team Leadership Theories & Practices (3) |
| LDR402 | Leadership Capstone Course (3)           |
| FE160  | Field Education I (1)                    |
| FE260  | Field Education II (1)                   |
| FE360  | Field Education III (1)                  |

###### *Specialization*

|        |                                  |
|--------|----------------------------------|
| LDR411 | Communication to Youth (3)       |
| LDR412 | Youth Leadership Foundations (3) |
| LDR413 | Youth Leadership Practices (3)   |
| LDR419 | Youth Leadership Practicum (12)  |
| LDR434 | Pastoral Care (3)                |

**Electives** (3 credit hours)

##### Completion of Program and Graduation Requirements

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## BACHELOR OF ARTS IN THEOLOGY

### Biblical Studies Major

4 Year Degree Program (120 credit hours)

The Biblical Studies major is designed to provide a good foundation in the Christian scriptures, including matters of historical context, literary genre, distinctive themes, and interpretive strategies. Attention is given to relating the study of the Bible to Christian theology and Church history, as well as to the broad range of human experience and thought. The goal throughout is to help students integrate learning with personal faith and life.

#### Profile of a Graduating Student:

Graduating students with a major in Biblical Studies will:

- have a good foundational knowledge of the Old and New Testaments which includes:
  - knowledge of the general storyline of the Bible;
  - appreciation for the unique genres in the Bible, together with familiarization with the distinctive contents of biblical books from each genre;
  - comprehension of the distinctive character and primary features of nascent Christianity as reflected in the New Testament;
  - skill in the practice of biblical interpretation together with knowledge of the principal issues in the history of scriptural study.
- have developed skills and interests of a life-long scholar, such as:
  - critical thinking, including the ability to understand, evaluate and explain various points of view;
  - the ability to do research;
  - demonstrated facility in writing in a clear, logical and organized manner;
  - an appetite for the reading of scholarly works related to biblical studies.
- have begun to integrate knowledge of the Bible with:
  - matters of Christian theology and church history;
  - the broad range of human thought and practice reflected in the study of human history, religion, philosophy, culture and literature.
- have gained a firm sense of Christian identity and vocation.

#### Career Path Options

This major provides a preliminary basis for a variety of Christian ministries, including pastor, Bible teacher, or missionary. In other cases, students will find that this degree major furnishes them with an excellent Christian foundation prior to career training in another field. Students who wish to prepare for full-time Christian ministry with a particular denomination or organization will need to seek information regarding specific ministry preparation requirements.

#### Future Education Possibilities

A degree in this major will allow many graduates to pursue further studies in Bible, theology, or related subjects at a seminary or graduate school.

#### Course Requirements

##### Biblical & Theological Studies (54 credit hours)

###### *Biblical Studies*

|        |  |
|--------|--|
| BBL100 | Introduction to the Bible (3)                                |
| BBL211 | Synoptic Gospels (3)   |
| BBL220 | Pentateuch (3)   |
| BBL310 | Biblical Hermeneutics (3)                                    |
| BBL314 | Pauline Epistles I (3)                                       |
| BBL412 | Gospel of John (3)   |
| BBL414 | Greek Exegesis (3)   |
| BBL417 | New Testament Backgrounds (3)                                |
| BBL418 | Research in Biblical Studies (6)                             |
| BBLxxx | Biblical Electives (minimum 6 credits in Old Testament) (12) |

###### *Theological Studies*

|        |                                  |
|--------|----------------------------------|
| IDS100 | Christian Faith & Practice I (3) |
| THO300 | Salvation & Sanctification (3)   |

###### *Christian Spirituality*

|        |   |
|--------|---|
| CSP130 | Introduction to Spiritual Formation (3) |
| CSPxxx | Christian Spirituality Elective (3)     |

##### General Arts (39 credit hours)

|        |   |
|--------|---|
| GEO150 | Water Science (3)                               |
| HTH180 | Christian Mind (3)                              |
| HTH272 | Introduction to World Civilizations (3)         |
| HTH274 | Leadership Principles (3)                       |
| HTH283 | Principles of Philosophy (3)                    |
| HTH287 | History of Christianity I (3)                   |
| HTH288 | History of Christianity II (3)                  |
| IDS101 | Christian Faith & Practice II (3)               |
| LNG180 | Introduction to Academic Writing & Research (3) |
| LNG285 | Elementary New Testament Greek I (3)            |
| LNG286 | Elementary New Testament Greek II (3)           |
| LNG383 | Intermediate Greek (3)                          |
| PSY193 | Principles of Psychology (3)                    |

##### Professional Studies (12 credit hours)

|        |                                  |
|--------|----------------------------------|
| ICS150 | Global Christian Citizenship (3) |
| LDR100 | Discipleship I (3)               |
| LDR101 | Discipleship II (3)              |
| FE140  | Field Education I (1)            |
| FE240  | Field Education II (1)           |
| FE340  | Field Education III (1)          |

##### Electives (15 credit hours)

(continued...)

### **Completion of Program and Graduation Requirements**

The following obligations must be fulfilled for a student to complete and graduate from an RMC program:

- a student needs to complete the last 30 hours at Rocky Mountain College to graduate from diploma and degree programs and the last 15 hours to graduate from certificate programs. PLAR credit does not apply to these minimum requirements
- all academic requirements must be completed
- students are to complete at least 9 hours in Bible/Theology/Christian Spirituality at RMC even if they have sufficient transfer hours to cover all Bible/Theology/Christian Spirituality requirements
- a growing Spirit-directed Christian experience
- a cumulative G.P.A. of at least 2.00 and fulfillment of hour and course requirements
- students are required to have a G.P.A. of at least 2.30 in course work directly related to their major
- completion of Career Development Workshops
- approval by the Board of Governors upon recommendation of the faculty

## COURSE DESCRIPTIONS

*Note: The number of credits is indicated by the number in the brackets after the course title.*

### BIBLICAL STUDIES

#### **BBL100 — Introduction to the Bible (3)**

An introduction to the Christian Bible that provides students with a knowledge of: the storyline or principal events in the Old and New Testaments (together with a timeline); distinctive features of the various literary genres within the Bible; the historical contexts of biblical events and writings; central theological themes; the historical formation of the Christian canon; and Christian views regarding the inspiration of the Bible.

#### **BBL211 — Synoptic Gospels (3)**

An examination of the life, ministry, death and resurrection of Jesus of Nazareth as portrayed in the three synoptic gospels: Mark, Matthew and Luke. During this course, the student develops skills in the interpreting of early Christian literature. Some attention will be given to the recent searches for the historical Jesus. *Prerequisite: BBL100.*

#### **BBL217 — Old Testament Historical Books (3)**

This course takes the student on a journey through the historical books of the Old Testament from Joshua to Esther. Throughout this course we observe the literary style used by the historians to weave the narrative of Israel's history. The form and context of these books are examined according to the Hebrew tradition to delineate the theological perspectives of each historian. This course also examines how each historian presents key figures such as prophets and kings differently, giving us insight into the original audience's perception of these important figures and how God's purposes were fulfilled throughout history. The purpose of this course is to gain an awareness of the deep theological questions asked throughout the history of Israel and draw in the rich theological themes of history into continuity with modern day living. History's lessons serve to give us courage in the present and hope in the future. *Prerequisite: BBL220.*

#### **BBL220 — Pentateuch (3)**

A foundational study of the first five books of the Bible with emphasis on its literature and various developing themes such as creation, the fall, redemption and covenant. The Law of Moses along with the Hebrew culture are studied and then discussed with a view to a proper application to New Testament theology and modern-day Christianity. *Prerequisite: BBL100.*

#### **BBL224 — Psalms & Wisdom Literature (3)**

This course explores the Old Testament books of Psalms and the wisdom literature of Job, Proverbs, Ecclesiastes, and Song of Songs. We will study the message, themes, literary structure, and key critical issues of each of the books, and learn to apply the wisdom in these five books to one's spiritual life and ministry. *Prerequisite: BBL220.*

#### **BBL230 — Messianic Understanding of the Book of Hebrews (1)**

This course takes an in depth look at the majesty, ministry, and the ministers of the Messiah from a Messianic Jewish perspective. We will look at how the author of Hebrews skillfully weaves the many truths of the Tanakh (Old Testament) bringing them together in order to paint a cohesive picture of the Messiah Yeshua (Jesus) as the Fulfiller of the sacrificial system.

#### **BBL231 — Yeshua King Messiah in the Book of Matthew (2)**

This course will be a chapter by chapter overview of this foundational book of the New Testament. The Gospel of Matthew provides a direct link from the Hebrew Scriptures to the life and ministry of Yeshua as the promised Messiah. The special focus of this class will be the study of the Jewish culture and the first century Judaism in which Yeshua lived. We will be reading many segments from the Gospel of Matthew as well as the commentary by Rabbi Kasdan to better understand our Messiah in His original context.

#### **BBL234 — The Apocalypse of Yochanon (1)**

The Apocalypse of Yochanon presents a Messianic Jewish Vision from the Book of the Revelation explaining the apocalyptic imagery of the Book of Revelation while challenging believers to live for the kingdom today. Discover the historical context behind the Book of the Revelation and learn to decipher the riddles of The Apocalypse. More than just end-times speculation, apocalypse of Yochanon lifts the veil and reveals the spiritual world at work behind the scenes—both in the first century and today.

#### **BBL250 — Applied Hermeneutics in Romans (3)**

Using the book of Romans, Paul's most complete presentation of Christian theology, as the focus, students learn basic hermeneutical principles and how to apply appropriate interpretive strategies to understand the Bible. Other portions of Scripture are used to understand appropriate hermeneutical approaches to various genres. However, by focusing most of our attention on the book of Romans as the example text, students also gain an understanding of the main message of this key portion of the Bible. *Note: This course is only applicable to the Diploma in Global Studies program. Prerequisite: BBL100.*

#### **BBL310 — Biblical Hermeneutics (3)**

An introduction to the theory and practice of biblical interpretation. Attention is given to the history of interpretation, to some basic principles of hermeneutics, and to appropriate interpretive strategies for various biblical genres. *Prerequisites: BBL211 and BBL220.*

**BBL311 — Acts (3)**

An intensive study of the book of Acts. This course is designed to help students better understand the unique features of Luke's recording of the events of the early church in Acts. The study will focus upon the beginnings of the Christian church in Judea and on its mission and expansion beyond Palestine and Judaism. *Prerequisites: BBL211.*

**BBL314 — Pauline Epistles I (3)**

An intensive exegetical study of two of the principle New Testament letters written by the apostle Paul, namely Galatians and Romans. The course explores the features of epistolary literature, the historical factors which gave rise to Galatians and Romans, the distinctive themes of each letter, the flow and structure of Paul's argument in both, and the contemporary application of themes discovered in these letters. *Prerequisite: BBL211.*

**BBL317 — Old Testament Theology (3)**

A study of the central ideas that flow throughout the entire Old Testament. These central ideas serve as a foundation for understanding the New Testament. *Prerequisite: BBL220.*

**BBL319 — General Epistles and Revelation (3)**

This course is a study of Hebrews; James; I and II Peter; I, II and III John; Jude and Revelation with a special emphasis given to personal application of Scripture. *Prerequisite: BBL211.*

**BBL322 — Minor Prophets (3)**

A study of the twelve prophets, Hosea to Malachi, with emphasis on the historic background and the application of the message of each book to contemporary life. *Prerequisite: BBL220.*

**BBL324 — Major Prophets (3)**

An exploration of Old Testament prophecy, its interpretation, its Messianic themes, and its relationship to Hebrew history and the Babylonian captivity. An overview of Isaiah, Jeremiah, Lamentations, and Ezekiel with a detailed examination of selected portions. *Prerequisite: BBL220.*

**BBL412 — Gospel of John (3)**

An intensive study of the Gospel of John with emphasis upon its distinctive character, historical context, theological motifs, and narrative structure. *Prerequisite: BBL211.*

**BBL414 — Greek Exegesis (3)**

An exegetical study of one of the shorter epistles. *Prerequisite: LNG383.*

**BBL416 — Old Testament Exegesis (3)**

An exegesis of an Old Testament book selected by the professor. May be repeated for additional credit provided different books are studied. *Prerequisite: BBL220.*

**BBL417 — New Testament Backgrounds (3)**

This course is a study of the historical, cultural, religious, and political backgrounds of the New Testament. Students become acquainted with Jewish history, institutions, literature, and religious sects during the second temple period, and with the Greco-Roman context of early Christianity. *Prerequisites: BBL211 and BBL220).*

**BBL418 — Research in Biblical Studies (3)**

For Bible majors who have completed 15 hours of credit in the division. A study, guided by faculty regulations, including reading, library research and exegesis in biblical literature with a written report.

**COMMUNICATION & LANGUAGE****COM100 — Introduction to Communication (3)**

COM100 will, first and foremost, focus on communicating with the Lord—the cornerstone of all other communication. Secondly, the course is project based: With the assistance of your instructor, you will design and implement a project that is meaningful to you and grounded in your work, ministry, and/or community. Through this process, you will examine some of the ways in which messages and meanings are constructed, conveyed, and received, and in the end, become a more effective communicator, problem-solver, and leader.

**LNG180 — Introduction to Academic Writing & Research (3)**

This course provides an overview of basic grammar, paragraph writing, and essay composition. Students are introduced to different types of writing, with particular emphasis on the research paper. How to prepare a research paper and use the proper citation conventions of RMC are included.

**LNG285 — Elementary New Testament Greek I (3)**

A course in New Testament Greek grammar stressing the acquisition of vocabulary, inflectional forms for conjugations and declensions, and the understanding and translation of the indicative and participles.

**LNG286 — Elementary New Testament Greek II (3)**

A course stressing the acquisition of a working vocabulary and the mastery of forms, vocabulary, syntax, and fundamental principles of Greek grammar. *Prerequisite: LNG285.*

**LNG383 — Intermediate Greek (3)**

A working understanding of an intermediate grammar with assignments in vocabulary designed to increase vocabulary and reading ability, and the transmission of the Greek New Testament and ability to read the critical apparatus. *Prerequisite: LNG286.*

## CHRISTIAN SPIRITUALITY

### CSP130 — Introduction to Christian Spirituality (3)

An examination of the process of Christian spirituality in the life of the believer, as the process relates to the integration of faith and action. Attention is given to personal spiritual disciplines and the inner work of the Holy Spirit in the believer's life.

### CSP190 — Three Streams — Indigenous Worldview, Spirituality and the Kingdom of God (3)

A comparative examination of three approaches to spirituality. Each stream (a path of God's grace) is in response to challenges of life (the desert); and how these approaches meet those challenges. The course will focus on the guiding hand of a creator God who places connecting points within the three streams. The theological intentions of the Apostle's Creed will act as the staging ground for comparative dialogue between belief systems. Students will gain a deeper appreciation of the journey of Christian faith rooted in Creedal Formulae, as well as the indigenous spirituality of being. Finally, students will gain practical insight into the grace of God revealed in a spirituality defined by Jesus Christ and His Kingdom of God teachings. This course may benefit both indigenous and/or non-indigenous people.

### CSP232 — Relationships and Spiritual Formation (3)

This class will address the distinction between spiritual friendship, mentoring, discipleship, lay/pastoral counseling, spiritual direction, spiritual coaching and professional counseling. Professional counseling is the one relationship that will only be discussed on an informational basis, not experiential. Students will understand how each of these disciplines can be used to further spiritual formation. Instruction will be given as to how each of these types of relationships can be offered to someone, as well as the humbleness of heart and mind required to be the recipient. The class will include role-playing, and students will be expected to gain experience in some of these various types of relationships outside of the classroom setting.

*Prerequisite:* CSP130.

### CSP350 — Personal & Spiritual Development for Leaders (3)

In this course, students learn about historical and current practices of 'soul care', looking at the emotional and spiritual wellbeing of a leader. Students develop a theology of work, rest and play, including the development of personal habits and skills. Students will be introduced to the process of coaching and mentoring. *Prerequisites:* CSP130 and HTH274.

## FIELD EDUCATION

### FE101 — Field Education I (1)

This course emphasizes a practical educational component. Students are expected to be involved with several local churches or agencies for a minimum of 100 hours with the expectation of observing a variety of ministry practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

### FE102 — Ministry Among the Marginalized (1)

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 100 hours in a context that ministers to the marginalized with the expectation of observing ministry practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

### FE110 — Field Education for Religious Studies I (1)

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 100 hours with the expectation of observing religious studies practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

### FE132 — Field Education for Addictions Counseling I (1)

This course emphasizes a practical educational component. Students will practice addictions counseling skills taught in theoretical courses.

### FE140 — Field Education for Theology I (1)

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 100 hours with the expectation of observing practical theology practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

### FE160 — Field Education for Leadership I (1)

This course emphasizes a practical educational component. Students are expected to be involved with several local churches or agencies for a minimum of 100 hours with the expectation of observing a variety of ministry practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life. Self reflection and self evaluation will be the main tools for assessment. Field Education at RMC integrates theoretical learning and real life ministry. Students will participate in servant leadership that is reflective, Biblical, and mentored. Students will gain perspective and understanding of their ministry prospects, aptitudes and interests, as well as enhance their personal development. Practical ministry formation opportunities provide an environment in which to discern God's leading.

**FE161 — Project Implementation I (1)**

This course emphasizes a practical educational component. Students are expected to implement their ministry plan developed in previous theoretical coursework. Along with this experience, students will be coached and mentored in developing their spiritual and professional life.

**FE170 — Field Education for Human Services I (1)**

Field education in the human services provides the student with an introduction to the diverse field of roles, responsibilities, and employment. This course pursues learning activities in spiritual and character development, professional theory and skills, and community connections.

**FE201 — Field Education II (1)**

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 200 hours with the expectation of participating in a ministry setting. Along with this experience, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisites: FE101 and 30 hours of course work.*

**FE210 — Field Education for Religious Studies II (1)**

This course emphasizes a practical educational component. Students are expected to participate in a local church or agency for a minimum of 100 hours with the expectation of observing religious studies practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisites: FE110 and 30 hours of course work.*

**FE232 — Field Education for Addictions Counseling II (1)**

This course emphasizes a practical educational component. Students will practice addictions counseling skills taught in theoretical courses.

*Prerequisites: FE132 and 30 hours of course work.*

**FE240 — Field Education for Theology II (1)**

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 100 hours with the expectation of participating in a practical theology ministry setting. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisites: FE140 and 30 hours of course work.*

**FE260 — Field Education for Leadership II (1)**

Field Education at RMC integrates theoretical learning and real life ministry. Students will participate in servant leadership that is reflective, Biblical, and mentored. Students will gain perspective and understanding of their ministry prospects, aptitudes and interests, as well as enhance their personal development. Practical ministry formation opportunities provide an environment in which to discern God's leading.

*Prerequisites: FE160 and 30 hours of course work.*

**FE270 — Field Education for Human Services II (1)**

This course emphasizes a practical educational component. Students are expected to be involved with an approved local human services agency or program for a minimum of 100 volunteer hours with the expectation of observing and participating in a variety of practices. The student will be mentored in developing character, spiritual perspectives, and professional skills. Self reflection and self evaluation are important components of the course. Field Education at RMC integrates professional theoretical practices and field experience. Students will participate in servant leadership that is reflective, biblical, and mentored. Students will gain perspective and understanding of their career prospects, aptitudes and interests, as well as have opportunities to enhance their personal development. Direct field experience contributes to professional development in the human services profession in non-profit and para-ministry programs.

*Prerequisites: FE170 and 30 hours of course work.*

**FE301 — Field Education III (1)**

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 200 hours with the expectation of developing leadership skill in a ministry setting. Along with this experience, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisite: FE201 and 60 hours of course work.*

**FE310 — Field Education for Religious Studies III (1)**

This course emphasizes a practical educational component. Students are expected to participate in a local church or agency for a minimum of 200 hours with the expectation of developing religious studies practices. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisite: FE210 and 60 hours of course work.*

**FE332 — Field Education for Addictions Counseling III (1)**

This course emphasizes a practical educational component. Students will practice addictions counseling skills taught in theoretical courses.

*Prerequisite: FE232 and 60 hours of course work.*

**FE340 — Field Education for Theology III (1)**

This course emphasizes a practical educational component. Students are expected to be involved with a local church or agency for a minimum of 100 hours with the expectation of developing leadership skill in a practical theology ministry setting. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life.

*Prerequisite: FE240 and 60 hours of course work.*

### **FE360 — Field Education for Leadership III (1)**

Field Education at RMC integrates theoretical learning and real life ministry. Students will develop skills in servant leadership that is reflective, Biblical, and mentored. Students will gain perspective and understanding of their ministry prospects, aptitudes and interests, as well as enhance their personal development and commitment to the kingdom of God. Practical ministry formation opportunities provide an environment in which to discern God's leading.

*Prerequisite: FE260 and 60 hours of course work.*

### **FE370 — Field Education for Human Services III (1)**

This course emphasizes a practical educational component. Students are expected to be involved with a local human services agency for a minimum of 100 hours of participation in providing services to clients. Along with these experiences, students will be coached and mentored in developing their spiritual and professional life. Readings in professional literature, written summations, weekly documentation, and self-reflection take place within the course. Field Education at RMC integrates theoretical learning and hands-on experience. Students will participate in servant leadership that is reflective, Biblical, and mentored. Students will gain perspective and understanding of their career and ministry prospects, aptitudes and interests, as well as enhance their personal spiritual and character development.

*Prerequisite: FE270 and 60 hours of course work.*

## **GENERAL STUDIES**

### **GEO150 — Water Science (3)**

This course looks at the basics of water that is an absolute necessity for life. Historical, present and future use is explored starting with the physical and chemical nature of water and then moves through water quality testing, treatment and waste removal. Running surface water, groundwater and water as an energy source are explored before finishing the course with open ended topics about the future of this resource.

## **HISTORY AND THOUGHT**

### **HTH180 — Christian Mind (3)**

Compares the Christian world view with others including Naturalism and Pantheism. Equips the student with a framework for thinking Christianly about the areas of psychology, sociology, the natural sciences, and philosophy. Especially relevant for those anticipating university studies.

### **HTH182 — Christian Ethics (3)**

This course is designed to help students understand the nature of ethical thinking and to apply sound judgment to their lives. During this course, students will encounter broad definitions of ethics, some history of ethical deliberation, and how different ethical systems operate in the "real" world.

### **HTH272 — Introduction to World Civilizations (3)**

This course explores a variety of civilizations until approximately 1400 AD, with the goal of better understanding how and why civilizations have developed as they have, which will give a better understanding of our own.

### **HTH274 — Leadership Principles (3)**

An exploration of the biblical principles of leadership, and their application to our North American lifestyle. Significant time is spent discussing the character of Christian leadership and its affect on leadership style and roles.

*Prerequisites: LDR100 & LDR101.*

### **HTH276 — World Religions (3)**

This course is designed to introduce the world's major religious traditions. These traditions are classified into four major typologies or 'trees'. These are: South East Asian, Indian, Tribal, and Abrahamic. Within these typologies the course will cover: Taoism, Confucianism, Buddhism (Chinese); Shinto, Zen and Pure Land Buddhism, Shamanism, Hinduism, Buddhism, Sikhism; Jainism. Australian Aboriginal, and North American tradition, Judaism, Christianity and Islam: Utilizing a lecture based format, both historical and phenomenological perspectives will be considered. Textbook material will be augmented with additional historical data and wherever possible, a pertinent videos will be shown. Employing this methodology, the course will examine the basic belief systems, the sacred stories and teachings of specific religious founders, and the history, development and great importance of these religions in the world today. Student participation is encouraged through the use of on-line discussions with the instructor, thus providing a personal, one on one level of communication and understanding.

### **HTH283 — Principles of Philosophy (3)**

This course is designed as an introduction to philosophy. One focus is to gain an historical perspective on the issues of philosophy by reading together a history of the main figures and themes of Western philosophy. A second focus is to gain first-hand experience in reading philosophy by directly reading excerpts from works by a number of the most important figures in Western philosophy.

*Prerequisite: HTH180.*

### **HTH287 — The History of Christianity I (3)**

A survey of the history of Christianity from its birth in the first century until the dawn of the Protestant Reformation. Attention is given to the primary theological, political, and social aspects of the church's history, with special emphasis upon the key individuals and theological movements of this period.

### **HTH288 — The History of Christianity II (3)**

A survey of the development of the ideological, cultural, geographical, and political factors which shaped western Christianity from the sixteenth to the twentieth centuries. Special attention is given to the Protestant and Radical Reformations as well as successive evangelical Protestant movements during the 18th, 19th, and 20th centuries.

## **INTERCULTURAL STUDIES**

### **ICS150 — Global Christian Citizenship (3)**

The Earth is the Lord's, and the fullness thereof (Ps 24:1). We live in a world that is burgeoning with change and challenge. This course provides a sweeping overview of the changes and challenges shaping our world that God so loves. This overview provides the context for students to establish a clear commitment to living as both responsible Christians and global citizens, committed both to the Great Commission and the Great Commandment.

### **ICS200 — Locally-based Intercultural Field Experience (3)**

At the same time as students are completing the final courses in most of the Global Studies Diploma program specializations, students are required to work/volunteer 100 hours with an international agency based in Calgary. Students are placed with an agency and work/volunteer in the area of their specific Global Studies concentration. They work and learn under a supervisor who provides them with training and insight into the realities of working for an international agency in the home office. The students also submit journal entries and meet regularly with their faculty advisor.

### **ICS250 — Crosscultural Communication (3)**

The purpose of this course is to explore the cultural, theoretical, and practical aspects of effective cross-cultural communication. Attention is given to critical elements in cross-cultural communication such as avoiding ethnocentricity and developing awareness of non-verbal communication. Students receive the necessary tools to build a personalized framework for cross-cultural communication. *Prerequisite: ICS150.*

### **ICS252 — Theological Foundations for Global Studies (3)**

A comprehensive study of the nature and missionary intent of the church as it is progressively revealed in the Old and New Testaments. Emphasis is placed on enabling potential church leaders to solidify and grasp the biblical basis of missionary imperatives as they relate to intercultural world evangelization and church planting. *Prerequisite: ICS150.*

### **ICS253 — Global Ministry Practices (3)**

This course is designed to provide students with an understanding of the different structures used in global ministries and their potential place in those ministries. Much has changed over the past few decades on how agencies work internationally due to drastic changes brought on by the electronic age, globalization and urbanization. From the philosophical forces that drive the agency to how they view obtaining the resources they need to accomplish their goals, this class explores who is doing what in this field and how students can best serve within it. *Prerequisite: ICS150.*

### **ICS259 — Global Studies International Practicum (3)**

After completing the course work for the Global Studies Diploma program, students complete their international practicum in a foreign country with an international agency in the area of their specific Global Studies concentration. The minimum length of this practicum is four months under the direct supervision of an experienced field worker. On the field, students work on assignments in the areas of both personal and professional development. Students submit assignments throughout their international practicum and remain in contact with their faculty advisor as regularly as technology at their placement allows for. *Prerequisite: ICS253.*

### **ICS360 — Intercultural Experience (3)**

During the final year of the Global Leadership program, students complete their international practicum in a foreign country with an international agency. The minimum length of this practicum is six months under the direct supervision of an experienced field worker. On the field, students work on assignments in the areas of both personal and professional development. Students submit assignments throughout their international practicum and remain in contact with their faculty advisor as regularly as technology at their placement allows for. *Prerequisites: LDR453, LDR252 and in the student's final year.*

## **INTERDISCIPLINARY STUDIES**

### **IDS100 — Christian Faith & Practice I (3)**

Together with IDS101 these courses present a survey of the basic Christian doctrines, as they are understood by the central Christian traditions integrated with the application of those doctrines in ethical issues. Includes an introductory examination of the doctrine of God, Christology, humanity, sin, salvation, the church, and last things. Ethical issues addressed are contemporary "hot topics" but are firmly rooted in biblically based theology by being integrated throughout these two courses.

### **IDS101 — Christian Faith & Practice II (3)**

Together with IDS100, these courses present a survey of the basic Christian doctrines, as they are understood by the central Christian traditions integrated with the application of those doctrines in ethical issues. Includes an introductory examination of the doctrine of God, Christology, humanity, sin, salvation, the church, and last things. Ethical issues addressed are contemporary “hot topics” but are firmly rooted in biblically based theology by being integrated throughout these two courses. *Prerequisite: IDS100.*

## **LEADERSHIP STUDIES**

### **LDR100 — Discipleship I (3)**

Through a combination of discussions and presentations, individual study, interaction with others and participation in experiences in the FE101 course, students gain perspective and understanding of their ministry prospects, aptitudes, and interests, as well as enhance their personal spiritual development. Practical ministry formation opportunities provide an environment in which to discern God’s leading. *Co-requisite: FE160 or FE170.*

### **LDR101 — Discipleship II (3)**

This is a continuation of Discipleship I: Through a combination of discussions and presentations, individual study, interaction with others and participation in the experiences in FE101, students gain perspective and understanding of their ministry prospects, aptitudes, and interests, as well as enhance their personal spiritual development. Practical ministry formation opportunities provide an environment in which to discern God’s leading. *Prerequisite: LDR100.*

### **LDR110 — Discipling Others (3)**

This course explores what it means to be a disciple of Jesus Christ and what it takes to make disciples. Beginning with the great commission (Matthew 28:16-20), students will differentiate between being a Christian and being a disciple. Through personal experience, students will gain confidence and satisfaction in their own growth as a disciple. Then, students will put that experience into practice by nurturing the spiritual growth in a person that they are discipling. Various related topics will also be covered. *Co-requisite: FE160 or FE170.*

### **LDR111 — Living and Sharing the Gospel (3)**

This course examines the both the importance of living gospel-centered lives and the practical skills of sharing the gospel with others. Several models will be explored. The course also provides opportunities for the student to engage in missional conversations.

### **LDR201 — Issues for Leadership Effectiveness (3)**

Issues facing leaders are constantly changing. This course examines the latest issues facing personal leadership. Students will use the strategies given to increase their emotional intelligence. Emphasis will be given to the leader’s personal life and explore their calling and personal philosophy of ministry. *Prerequisite: HTH274.*

### **LDR209 — Theological Foundations for Indigenous Studies (3)**

This course is an invitation for the student to participate in an exploration of service with First Nations, Métis and Inuit peoples. The explicit purpose of the learning experience is transformation of the student in the context of a Ministry of Reconciliation, as defined by the teachings of Jesus Christ and the Apostle Paul. This ministry may be directed towards indigenous and/or non-indigenous people.

### **LDR210 — Indigenous Studies Practices (3)**

Students will craft a strategic plan around a Ministry of Reconciliation. The purpose of this reconciliation would be guided by the stated aims of Jesus and the various Apostles. Focus would be upon: 1) reconciliation to God; 2) reconciliation to others; 3) reconciliation to self. Students will develop this ministry plan with the expectation that Indigenous people be included as a vital part of the ministry. Students will be expected to do a verbal defense this strategic ministry plan. It will also be examined by an advisory panel, including Indigenous leaders.

### **LDR252 — Theological Foundations for Global Leadership (3)**

A comprehensive study of the nature and missionary intent of the church as it is progressively revealed in the Old and New Testaments. Emphasis is placed on enabling potential church leaders to solidify and grasp the biblical basis of missionary imperatives as they relate to intercultural world evangelization and church planting. *Prerequisites: ICS150 and HTH274.*

### **LDR301 — Leadership Strategies (3)**

This course teaches students how to implement some of the leading strategies vital to effective leadership. Emphasis will be given to organizational leadership. This includes mission statements, vision, key results, change management, organizational ethos and human resources. *Prerequisite: HTH274.*

### **LDR311 — Team Leadership Theories & Practices (3)**

This course focuses on theories of healthy team development, personal and group dynamics and communication as a team. Time is spent in understanding board governance and board development, and how to function more effectively and efficiently as a team leader in navigating conflict situations. *Prerequisite: HTH274.*

### **LDR402 — Leadership Capstone Course (3)**

The intention of this course is to tie together courseware, field education and spiritual formation. The course will include oral exam of theology and ministry practices, case studies and inspirational leadership examples. Students will develop a portfolio which will include credo, ministry preferences, experiences, faith journey, and several ministry assessment tools. *Prerequisite: FE360 and 90 credit hours of course work.*

### **LDR411 — Communication to Youth (3)**

This course develops specific principles and methods for communicating to teenagers in settings common to student ministries. Students will be given class time to develop skills in planning and executing lessons and talks. The practice of exegesis and the application of Scripture to youth issues will be addressed.

*Prerequisite: COM100.*

### **LDR412 — Youth Leadership Foundations (3)**

The study and assessment of the history and philosophy of student ministry in North America as a basis for doing healthy youth ministry today. Time is also spent discussing the effective elements, practices, philosophies and models of youth work.

*Prerequisite: HTH274.*

### **LDR413 — Youth Leadership Practices (3)**

A course, which at its center, offers the nuts and bolts leadership elements experienced in a day-to-day, church-based youth ministry. The course pays particular attention to risk management in youth ministry, team building among staff, creating staff job descriptions, building partnerships with parents and families, the use of appropriate planning processes and healthy budgeting practices. *Prerequisite: HTH274.*

### **LDR414 — Adolescent Development & Counseling (3)**

Based on a solid foundation of understanding the unique developmental issues and stages of adolescences and the pressures and struggles that young people face, this course equips students with tools and strategies for helping adolescents successfully navigate this stage of life with a vibrant, personal faith. *Prerequisite: HTH274.*

### **LDR419 — Youth Leadership Practicum (12)**

All of the theory in the world does not make a person an effective leader. A full-year of ministry, at least part-time, with a seasoned youth leader as a mentor will solidify what is learned in the classroom and field education experiences and extend the learning into the real-world of leadership. *Normally taken in the last year. Prerequisites: FE360.*

### **LDR429 — Specialized Leadership Practicum (6)**

All of the theory in the world does not make a person an effective leader. A part-time ministry experience with a seasoned ministry leader with in your specialization as a mentor will solidify the things learned in the courses and field education experiences and extend the learning into the real-world of leadership. *Normally taken in the final year. Prerequisite: FE360.*

### **LDR431 — Homiletics (3)**

Homiletics is the study of sermon preparation and delivery. The student studies several types of sermons and develops skills in using principles of sermon preparation. The course includes video-taped evaluation of sermons preached. *Prerequisite: COM100.*

### **LDR432 — Theological Foundations of Pastoral Leadership (3)**

Effective ministry is grounded in sound theology. This course offers students opportunity to engage in theological study and reflection that relates to several aspects of local church ministry: the nature and biblical mandate of the church, the pastoral role, communion, baptism, marriage, divine healing, etc. The course explores various theological traditions with an aim to help students shape a theological framework for future ministry. *Prerequisite: HTH274.*

### **LDR433 — Pastoral Leadership Practices (3)**

What are the specific actions that a pastor needs to take to be effective? This course provides practical understanding of how to lead a congregation or ministry effectively by working with people in vision development and casting, developing and working with volunteers, running meetings, budget development, and other administrative task critical to effective leadership. *Prerequisite: HTH274.*

### **LDR434 — Pastoral Care (3)**

This course deals with the role of the pastor as caregiver and facilitator of care ministry in the local church. Students learn how to prepare for and conduct the ordinances/sacraments such as weddings, funerals, baptisms and/or dedications; deal with counseling requests; handle visitation needs all the while safeguarding one's personal life. *Prerequisite: HTH274.*

### **LDR439 — Pastoral Leadership Practicum (12)**

All of the theory in the world does not make a person an effective leader. A full-year of ministry, at least part-time, with a seasoned ministry leader as a mentor will solidify the things learned in the classroom and field education experiences and extend the learning into the real-world of leadership. *Normally taken in the final year. Prerequisite: FE360.*

### **LDR451 — Crosscultural Communication (3)**

The purpose of the course is to introduce the students to the basic concepts of cross-cultural communication. The theoretical and the practical aspects of it will be examined. Attention is given to the following: exploring the roots of cross-cultural differences, developing an awareness and sensitivity of how communication is taking place, and developing a personalized approach to enable effective cross-cultural understanding and communication. *Prerequisite: COM100.*

### **LDR453 — Global Leadership Practices (3)**

Preparation for field placement is an essential component for developing well trained cross-cultural workers. To maximize the opportunity of working in a cross-cultural environment the candidates need to be prepared on a spiritual and a personal level. This course allows them to explore the areas of spiritual disciplines, personal preparation, developing team dynamics, and skills for cross-cultural adaptation. The emphasis is on practical skills to enable the students to gain the most out of their cross-cultural experience. *Prerequisites: HTH274 and ICS150.*

### **LDR454 — Cultural Intelligence Strategies (3)**

Cultural Intelligence is more than just a fancy way of expressing cultural sensitivity. One can be culturally sensitive and yet still fail to be cross culturally effective. Simply knowing about other cultures, using language and understanding culturally dynamics will not guarantee cross cultural success. The science of CQ has been studied across over 50 countries and has proven to be the only Scientific Intelligence model that crosses cultures. This course deepens the students understanding of Cultural Intelligence and develop methods and strategies for cultural intelligent ministry raising the chance of cross cultural effectiveness greatly. *Prerequisites: HTH274 and ICS150.*

### **LDR459 — Global Leadership Practicum (12)**

Each Global Leadership student spends an extended period of time (at least 6 months) with a seasoned leader as a mentor. The experience allow the student to put into practice what has been learned in the classroom and previous field education experiences and extend the learning into the real-world of leadership. *Normally taken in the final year.*

### **LDR499 — Custom Ministry Practicum (3)**

All of the theory in the world does not make a person an effective leader. A part-time ministry experience with a seasoned ministry leader with in your customization as a mentor will solidify the things learned in the courses and field education experiences and extend the learning into the real-world of leadership. *Normally taken in the final year. Prerequisite: FE360.*

## **PSYCHOLOGY**

### **PSY193 — Principles of Psychology (3)**

An introduction to the principles, theories, and knowledge base in the field of psychology. The subject areas include an introduction to methods of research, biological aspects of behaviour, cognitive processes, health psychology, psychopathology, learning theory, therapeutic interventions and social psychology.

### **PSY293 — Developmental Psychology (3)**

A study of how humans grow from infancy through old age with attention to key physical, cognitive, and social characteristics of each developmental stage. Consequences resulting from disruption of the development process are studied. The impact of familial, community and societal influences are explored. *Prerequisite: PSY193.*

### **PSY295 — Abnormal Psychology (3)**

An introduction to theory and practice in psychology as related to the nature, causes, and treatments of abnormal behaviour patterns. The course is designed to enable the student to recognize and respond to severe and abnormal behaviour patterns which are frequently encountered in society, and to interact effectively with mental health professionals and agencies which provide services. *Prerequisite: PSY193.*

### **PSY298 — Adolescent Psychology (3)**

This course provides a more detailed look at the development patterns that occur in normal adolescence. Physiology, identity, psychosocial and spiritual development, cognition, moral and ethical judgment, as well as environmental influences and typical patterns of behaviour among youth are examined. Students develop insights into the adolescent world through both the traditional problem oriented paradigm as well as through the strength based and resilience paradigms. Students acquire frameworks for helping families and communities support adolescents with normal developmental tasks and fostering resilience in these young people. Cultural competence for those working with youth are also explored. *Prerequisite: PSY193.*

## **SOCIAL SCIENCES**

### **SSC175 — Theological Foundations for Human Services (3)**

Effective work in human services is grounded in sound theology. This course offers students opportunities to engage in theological study and reflection that relates to several aspects of human services ministry. The course explores various theological traditions with an aim to help students shape a theological framework for future ministry.

**SSC194 — Principles of Sociology (3)**

An introduction to sociological theory and methodology as well as a review of topics such as socialization, culture, stratification, and sex roles. A biblical understanding of interpersonal and intercultural relationships permeates the course.

**SSC195 — Introduction to Cultural Anthropology (3)**

Cultural anthropology theory seeks to understand culture from the 'insider' point of view. This course enables the student to understand the essentials of cultural anthropology and apply these principles in the study of another culture or sub-culture. The course uses the principles of cultural anthropology and broader cultural theory to explore the challenge of building understanding and appreciation of cultures different from our own. As well as learning about the basics of culture and anthropology, students receive an orientation to the hands-on nature of field work through completing a brief ethnographic study of another culture or sub-culture.

**SSC282 — Social, Environmental & Disabling Issues in Development (3)**

This course cultivates an understanding of the range of contexts and conditions that place children and youth at risk. The impacts of neglect, poverty, malnutrition, abuse, family breakdown and substance abuse are studied, as well as the resulting developmental disabilities, behavioural disturbances, learning disabilities, and societal impact. *Prerequisites: PSY193 and PSY293.*

**SSC284 — Social Science Research (3)**

The ability to evaluate and interpret research, including understanding basic statistics and research methodologies is essential for informed professional practice in the Human Services. This course covers introductory statistics, qualitative and quantitative research methods and designs as well as ethical issues in research. *Prerequisite: PSY193.*

**SSC285 — Professional Foundations of Child & Youth Care (3)**

This course is the foundation for all subsequent Child and Youth Care Counsellor courses. Students are challenged to explore their belief and value systems, gain self-awareness and understand their personal impact when working with vulnerable children, youth and families. The history and scope of the child and youth care profession and ethical codes of conduct are examined along with the relevant legislation that guide the activities of the profession.

**SSC299 — Diploma Practicum (3)**

Diploma in Counseling students are required to gain a minimum of 200 hours of field experience in an approved practicum related to their area of focus. *Prerequisites: FE170, SSC330 and SSC340.*

**SSC310 — Child and Youth Mental Health (3)**

Child and Youth Mental Health and Developmental Disabilities is an upper division, integrative course that draws on resources in psychology, theology, and ministry. The course is designed to support students in their future careers as child and youth care workers, youth and young adult pastors, and in community services programs. Students will explore areas of ethics and competencies, youth mental health statistics, assessment and diagnostic practices, evidence-based practices, and specific mental disorders and developmental disabilities.

**SSC321 — Five Voices: A Ministry Conversation Exploring Indigenous Trauma and Healing (3)**

The Five Voices Course is an invitation for the student to participate in a synthesis of five voices around indigenous trauma in Canada. The overarching purpose is to explore, with cultural sensitivity, the effects of personal and systemic trauma in the lives of indigenous people, offered through the voices of indigenous people. This exploration will also invite the student to examine the intersections of the historic Christian church and Indigenous life; and how the Teachings and Life of Jesus influence these experiences and conversations. Finally, the students will be invited to add their own voice in hearing truth and offering a personalized expression of practical reconciliation and ministry with consideration of the 94 recommendations of the Truth and Reconciliation Committee.

**SSC330 — Theoretical Approaches in Human Services (3)**

An introduction to the major theories of helping. Students learn to think critically about the development of human difficulties and the process of therapeutic change. Case studies are employed, and attention is given to professional ethics. *Prerequisite: PSY293.*

**SSC335 — Grief and Mourning (3)**

An integrative course that draws on resources in theology, psychology, and ministry. Students will explore the source and nature of grief; perspectives provided by trinitarian theology; neurological impacts of grief; mourning processes; socio-cultural influences on grief; disenfranchised and anticipatory grief; and grief as experienced in select populations. Resources also provide recommendations and models for providing support to those who experience loss, grief, and mourning. The course is designed for students in human services and ministry leadership. Counseling majors should be aware that SSC335 is not a replacement for the required SSC340, which teaches the entry-level professional counseling skills. *Prerequisite: PSY193, PSY293, LDR100 and LDR101.*

**SSC340 — Skills & Techniques in Human Services (3)**

An introduction to micro skills and effective interviewing in addition to other intervention techniques. Case studies are employed, and attention is given to professional ethics. *Prerequisite: PSY293.*

**SSC381 — Brain & Behaviour (3)**

The course is an introduction to the study of the brain and behavior. You will gain a framework for further study in your program, including abnormal psychology and addictions. Through an interactive format, we will explore historical and emerging research areas in neuroscience research.  
*Prerequisite: SSC330.*

**SSC382 — Human Services and Community Development (3)**

This course identifies and explores some of the more common approaches to community assessment and intervention. A contrast between macro practice and the traditional counseling paradigm is covered along with some of the major sociological theories for understanding society. *Prerequisite: PSY193.*

**SSC383 — Canadian Aboriginal Cultures (3)**

This course provides an overview of the primary cultural groups divided by geographic region throughout Canada. Special issues affecting Canadian Aboriginal and Métis people are examined. As a result, students are more aware of the many issues facing these people groups.

**SSC384 — Substance Abuse & Related Health Issues (3)**

This introductory course explores many aspects of the field of substance abuse and other addictions. This includes the various mental, emotional and physiological impacts of substances and addictions, treatment, relapse prevention, and recovery. In addition to these topics, the effects of addictions on the individual, family and society will be discussed, through the biopsychosocial lens. *Prerequisite: SSC330.*

**SSC389 — Child and Youth Care Practicum I (3)**

Students complete 300 hours of an approved applied experiential learning in a human services agency. Under professional supervision, students participate in the day-to-day work of the agency, developing valuable skills in the human services profession. *Prerequisites: FE270, SSC330 and SSC340.*

**SSC391 — Child and Youth Mental Illness (3)**

Provides an introduction to the mental illnesses that are frequently encountered in providing services to children and youth. The course is oriented to strength-based practices, and trauma-informed care. Topics included are the interrelationships among physical and mental states; co-morbidity; developmental stage; and ACES and trauma. The course considers the mood and anxiety disorders, psychosis, and disabilities in autism and fetal alcohol syndromes. The course is designed for students in human services degree programs. Students in a ministry leadership degree program can register for the course if they have the prerequisites. *Prerequisites: PSY193, PSY293, FE270 and 6 additional credits in SSC.*

**SSC392 — Working With Children & Adolescents (3)**

A rich understanding of developmental psychology and helping skills are the foundations to this course. The focus is upon appreciating the issues specific to these age groups and learning how to intervene effectively. *Prerequisite: PSY298.*

**SSC399 — Supporting Families (3)**

An introduction to applying systems thinking to understanding and working effectively with families and individuals. Diverse ethical and values issues are addressed. Course assignments and experiential classroom exercises aid students in developing awareness and expertise in the practical application of systemic interventions to human service settings.  
*Prerequisite: SSC330.*

**SSC489 — Child and Youth Care Practicum II (9)**

Students complete 300 hours of an approved applied experiential learning in a human services agency. Under professional supervision, students participate in the day-to-day work of the agency, developing valuable skills in the human services profession.

**SSC495 — Senior Research Project (3)**

This course is a guided study in which students undertake the scholarly pursuit of a particular question pertinent to the field of human services work. Students complete a 30 item annotated bibliography and an accompanying literature review on the selected topic.

**SSC496 — Advanced Practice (3)**

This class runs concurrently with the students' Human Services practicum placement (SSC389 or SSC499). The 'reflective practitioner' model is utilized to help students integrate their experience in the human services agencies in which they are placed. In addition, attention is paid to ethical and practitioner self care.  
*Co-requisite: SSC389 or SSC499.*

**SSC497 — Working With Groups (3)**

This course presents theory and ethics in the practice of counseling groups, with focus upon group leadership and facilitation skills. There is required participation in a small group for the purpose of skill development. *Prerequisite: SSC340.*

**SSC499 — Counseling Practicum (9)**

Students complete 600 hours of applied experiential learning in a human services agency. Under professional supervision, students participate in the day-to-day work of the agency, developing valuable skills in the human services profession.

## **THEOLOGY**

### **THO100 — Christian Theology (3)**

This course introduces students to the sources, methods, and major doctrines of the Christian faith, including: revelation, Theology Proper, the Trinity, Christ, the Holy Spirit, humanity, sin, salvation, the Church and the end times.

### **THO200 — History of Christian Theology (3)**

Surveys some of the major traditions, movements and debates in the history of Christian theology. One of the goals of the course is to identify the main periods and traditions of Christian theology, from the New Testament period to the present day. Another goal of the course is to trace the history of some of the major theological debates. *Prerequisites: IDS100 and IDS101.*

### **THO300 — Salvation & Sanctification (3)**

Salvation and Sanctification is an intermediate-level theology course that examines the whole scope of the Christian doctrine of salvation. We will examine various Christian theological approaches to describe how salvation is accomplished in Christ and is appropriated by the believer. Our attention will be directed to the historical development of related doctrines, the Biblical sources and basis for such doctrines, and contemporary challenges to traditional viewpoints.

Salvation and Sanctification focuses on a range of topics and issues that comprise the theology of salvation (soteriology). Included in the course will be treatment of sin and grace, theories of the atonement, election, calling, regeneration, union with Christ, conversion (repentance and faith), justification, sanctification, perseverance, and glorification.

The purpose of the course is to equip the student to understand Biblical and classical Christian perspectives on salvation as a foundational area of theology in the history of Christian thought, and to encourage lifelong learning in theology as a means of enriching and informing the student's own journey of faith.

*Prerequisites: IDS100 and IDS101.*

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